

## MINUTES

Bylaws & Resolutions Advisory Committee Meeting

Monday October 2, 2017, 10:00 AM

Small Conference Room in Administration Building

Present: Marty Clarke (chair), members Bob Hillegass, Jim Trummel and Audrey Wahl; committee member Jeff Knepper and Board Liaison Ted Maroney were not present.

The chair called the meeting to order at 10:05 AM.

**AGENDA:** The agenda was approved after OLD BUSINESS follow up on B-09 was corrected to B-01 and C-15 was added.

**MINUTES:** The minutes of the September 7, 2017 meeting were approved after the time of adjournment was changed to 11:30 am and the date of the next meeting was corrected to October 2, 2107.

### **UNFINISHED BUSINESS:**

**B-01 Book of Resolutions:** The B-01 draft is ready for submittal to the Board of Directors. The chair will forward a copy of the draft and an explanation of the amendments to the liaison.

**C-15 Aquatics:** The resolution is due for review by the Aquatics Committee. The chair will send a request for review to the Aquatics chair.

**Governance Document:** The Governance Document was reviewed to consider the status of resolutions. Changes to status were considered and the document will be updated. In the interests of time, the review was ended at the M series resolutions. The next committee meeting will begin the review of the Governance Document with the M series.

Committee member Jeff Knepper joined the meeting in progress.

Board Liaison Ted Maroney joined the meeting remotely for an update and discussion of some Board related resolution issues.

### **NEW BUSINESS:**

**B-04 Agenda for Board Meetings:** The chair had received a communication from the Association President Doug Parks regarding the Board interest in changing the agenda item "Old Business" to "Unfinished Business" in B-04 to comply with Roberts Rules of Order under Section 5.15 of the By-Laws. The chair is to advise the President of the action the Board needs to take for consideration of an amendment to B-04. During discussion it was noted that the published agenda of the September 29, 2017 Board meeting used Unfinished Business In lieu of Old Business without B-04 have been changed or a resolution amendment having been introduced.

Audrey Wahl will prepare summary comments for the chair to forward to the Association President prior to the next Board regular meeting.

Bob Hillegass moved that the meeting be adjourned and Marty Clarke seconded the motion. The Committee unanimously adjourned the meeting at 12:15 pm.

The next meeting is November 6, 2017 at 10:00 am in the Administration Building Small Conference Room.

Submitted by,

Jim Trummel

Minutes recorder