

2016 Annual Report to the Board of Directors

By-Laws & Resolutions Advisory Committee

Section 1. Committee Members and Status of Terms:

<u>Name</u>	<u>Status</u>	<u>Comments</u>
Martin Clarke	1st term expires 3/24/2019	Chairman
Jeff Knepper	1 st term expires 9/24/2019	
Jim Trummel	1 st term expires 9/24/2019	
Bob Hillegass	1 st term expires 10/22/2019	

Section 2. Section of Major Activities during Reporting Period 2016:

The committee has mostly been rebuilding in 2016 having been inactive for a period of time.

- Rejuvenated the committee with three new and very qualified members.
- Mr. Parks, Chairman, visited the Office of Land records in Worcester County in order to determine compliance with 11B at the Depository.
- Mr. Parks, Chairman, created a document tracking template “Governance Document”
- Submitted a motion to remove “in closed session from M-06” which was subsequently tabled by Board of Directors.
- Submitted a draft re-write of C-11 which was ignored.

Section 3. Problems Encountered and Assistance required:

- Although contacted ARC committee to discuss M-01 and problems with the Guidelines our committee never received any response.
- Committee reviewed C-11 and submitted to Board of Directors where it was totally ignored and disregarded. Why should the committee invest its valuable time if the Board is going to reject the efforts without any explanation?

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Section 4. Request for items to be included in the next OPA budget:

The committee would like to be considered for an allotment of funds for legal assistance when reviewing some documents.

Section 5. Recommendations for Board Action:

- When there might be a difference of opinion regarding a specific Board Resolution allow for an open discussion between the board and the Advisory committee. Please don't just disregard your Advisory committee recommendations.

Section 6. Recommendations for committee work in 2016-2017:

- Working with the Board of Directors, comply with the committee's charge outlined Board Resolution C-04.
- Using our "Governance document" form attempt to review and approve at least one document per meeting.
- Working together with the Board of Directors and the Election Advisory committee (C-08) correct Board Resolution M-06, Elections and Referendum Procedures, to comply with Title 11B.
- Working together with the Board of Directors and the Architectural Review committee (C-02) to review and make recommendations to the Board of Directors with regard to Board Resolution M-01, Compliance Procedures.