

**By-Laws and Resolutions Advisory Committee  
Annual Report  
October 1, 2010 through September 30, 2011**

**Section I. COMMITTEE MEMBERS AND STATUS OF TERMS.**

<u>Name</u>	<u>Date Appointed</u>	<u>On Term</u>	<u>Comments</u>
Trummel, Jim	June 2008	2	Chairman
Choate, Chuck	July 2009	1	
Mari, Paulette	May 2010	1	
Odierno, Jill	July 2011	1	

The Committee is authorized to have three (3) to five (5) members

**Section II. SUMMARY OF MAJOR ACTIVITIES DURING REPORTING PERIOD.**

1. **Major Activity.**

a. The major activity of the Committee during this reporting period was a continuation of the review of Association resolutions for the purpose of updating them and canceling those which no longer have a continuing purpose. This effort started in 2008 with fifty four (54) resolutions. The review was completed at the Board Regular Meeting of 9/20/2011 when the Board approved a revised Resolution M-02 Amenity Policy. The Book of Resolutions now contains thirty five (35) resolutions. The Book of Resolutions can be viewed on the Association website.

b. In addition to approving a revised Resolution M-02 Amenity Policy, during this reporting period the Board also approved Resolution M-06 Elections and Referendums, and Resolution M-08 Association Manuals. These approval actions included the cancellation of seven (7) resolutions.

2. **Association Articles of Incorporation.** The Committee began a review of the Articles of Incorporation as the Resolution review ended. The objective is to update the Articles and submit a draft of an amended Articles of Incorporation to the Board of Directors during fiscal year 2012-2013.

**Section III. PROBLEMS ENCOUNTERED AND ASSISTANCE REQUIRED.**

Staffing has been a problem discussed in previous Annual Reports. In the current year a new member was added to the Committee in July. This brings Committee membership to four. The Committee has an authorized membership for three to five members which means that staffing is not a current problem. An article will be submitted to the Association Marketing/Public Relations Director for inclusion in the winter edition of the Association Quarterly Newsletter about Committee activities. This will include a solicitation for Committee membership.

**Annual Report continued:**

**Section IV. REQUEST FOR ITEMS TO BE CONSIDERED FOR INCLUSION IN THE NEXT OPA BUDGET. CHAIRPERSONS SHOULD CONSIDER IMPACTS ON THEIR COMMITTEES RELATING TO THE OPA COMPREHENSIVE PLAN.**

1. **OPA Budget.** Costs may be incurred for legal review of an amended Articles of Incorporation and filing of the document with the Maryland Department of Assessments and Taxation. The Committee Chair has sent a separate communication to the Association General Manager identifying potential costs.
2. **Comprehensive Plan.** The Committee does not have an input to the Comprehensive Plan.

**Section V. RECOMMENDATIONS FOR BOARD ACTION.**

None at this time.

Jim Trummel  
Chairman  
By-Laws and Resolutions Advisory Committee