

**By-Laws & Resolutions Advisory Committee**  
**July 12, 2024 Public Discussion**  
**Grey Room and Microsoft Teams**

Present: Chair Lora Pangratz and Committee member Keith Kaiser were present. Camilla Rogers, and August Flentje were excused. Steve Jacobs, Board Director and Board Liaison, was present. Guests included Joe Peloso (who has applied to join the Committee), Jim Trummel, past Committee Chair (via Teams) and Bob Hillegass. Sherry Clifford was present (via Teams) to observe. The discussion began at 1:00 pm.

**INITIAL DISCUSSION:** The Committee members discussed whether the meeting should be recorded and determined it would be recorded. The Committee reviewed the proposed agenda. The Committee tabled approval of the minutes which could not be approved.

**PUBLIC COMMENTS:** Jim Trummel made public comment that he had proof reading comments on M-09 (Search Committee), which could be discussed under unfinished business.

**CHAIRPERSON'S REPORT:** Chairperson Pangratz reported completing the application for Joe Peloso to become a member of the Committee and it would likely be added to the agenda of the June 20, 2024 Board of Directors meeting. She indicated she emailed several committees to obtain the status of resolution review, including:

- Budget and Finance Committee to get an update on the “unnamed” resolution.
- The Aquatics Committee (C-15)
- The Golf Committee (C-11)
- ARC Committee (C-02)
- Elections Committee (C-08)

Chairperson Pangratz also emailed the general manager's office to confirm future meeting dates and to put May minutes on the website. She planned to attend the July 20, 2024 Directors meeting.

**BOARD LIAISON'S REPORT:** The Board Liaison reported that the Board would hold a special meeting on June 12 to discuss a new MOU with the OP Volunteer Fire Department. He circulated a draft resolution to address by-laws review by the Board, which he believed would be looked at during the July Board meeting.

Chairperson Pangratz explained that because there was not a quorum, there would be no Roberts Rules applied and instead the group would have a discussion in which anyone could participate.

**UNFINISHED BUSINESS:**

The Committee discussed C-14 (Racquet Sports). The resolution still required a second reading to properly repeal the resolution. The Board Liaison indicated that he would remind the Board.

The Committee discussed the bylaws on the web site, and Mr. Kaiser noted that it contains redlines. He also raised the issue on if minor corrections could be made to Resolutions after passage. The group discussed the version of the bylaws on the web site, and the need to review it to ensure that it is correct. The Board Liaison suggested that it may make sense for the Committee to be tasked with conducting this review.

The Committee discussed M-09 (Search Committee). Jim Trummel shared his review of the draft Resolution, and identified several proof reading comments on the resolution. The Committee discussed the need to specify that the Committee could destroy staff files after one year. Mr. Trummel also explained that the

due date on the application form differed from the language in the resolution. He explained that there is an out of date form on the resolution.

**NEW BUSINESS:** None.

**GOVERNANCE DOCUMENT REVIEW:** The Committee indicated that it was caught up, other than the specific committee resolutions where Chairperson Pangratz was waiting for input from the various committees.

**DISCUSSION CONCLUSION:**

The recorded discussion ended at 1:48 pm.

The next meeting is September 13, 2024, pending confirmation that the conference room is available.

August Flentje  
Minutes recorder