MEETING

By-Laws & Resolutions Advisory Committee March 5, 2021 Microsoft Teams

Present: Chair Jim Trummel and committee member Bob Hillegass. Also present was Josh Davis, OPA Marketing and Public Relations Director. Chair Jim Trummel called the meeting to order at 1:16 PM.

The agenda was approved.

The minutes of the February 2, 2021 meeting were approved after a typographical error was corrected.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS:

There was a update of the status of the By-laws Work Group by the chair. At this time, there is no action for By-laws and Resolutions.

The status of a review of resolutions F-02, F-03 and F-04 is uncertain. The chair will communicate with our Board liaison regarding review status.

NEW BUSINESS:

Consideration of a meetings schedule was deferred until full committee discussion can be held.

GOVERNANCE DOCUMENT REVIEW:

The status of resolutions was reviewed and updated. The attached Governance Review Document reflects the changes made at the meeting and will be used for resolutions review at the April 2, 2021 meeting.

The meeting was adjourned at 2:17 PM on a unanimous vote.

Jim Trummel Minutes Recorder

NOTE: The below highlighted areas denotes the updates/changes made at the 3/5/2021 meeting by the C-04 Committee Members.

Ocean Pines Association By-Laws and Resolution Advisory Committee

Responsible: Board		ue	Last Review	Scheduled	
ard 4/24/2013 Apr-13 TBD ard 4/24/2013 Apr-13 TBD ard 1/4/2020 Jan-20 Jan-22 ard 1/4/2020 Jan-20 Jan-22 ard 1/19/2008 Oct-18 Oct-20 ard 1/19/2018 Oct-18 Oct-20 air 10/20/2018 Oct-20 ai	Governance Document	Date	Date	Review Date	Comments
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oir 10/20/2018 Oct-18 Oct-20 iir 10/20/2018 Oct-18 Oct-20 oir 1/27/2018 Jan-18 Jan-20 oir 10/10/2018 Oct-18 Oct-20 oir 5/20/2009 Sep-17 Sep-21 int 10/27/2017 Mar-19 Mar-21 10 10/27/2017 Mar-19 Mar-21	C-04 By-Laws and Resolutions Advisory Committee **Responsible: C-04 Chair	10/20/2018	Oct-18	Oct-20	
ir 10/20/2018 Oct-18 Oct-20 iir 1/27/2018 Jan-18 Jan-20 iir 10/10/2018 Oct-18 Oct-20 iir 5/20/2009 Sep-17 Sep-21 iiir 10/27/2017 Mar-19 Mar-21	C-05 Clubs (Food & Beverage) Advisory Committee **Responsible: C-05 Chair	10/20/2018	Oct-18	Oct-20	This Advisory Committee was suspended by the BOD at the 9/9/2020 Board meeting.
air 1/27/2018 Jan-18 Jan-20 air 10/10/2018 Oct-18 Oct-20 air 5/20/2009 Sep-17 Sep-21 int 10/27/2017 Mar-19 Mar-21	C-06 Communications Advisory Committee Responsible: C-06 Chair	10/20/2018	Oct-18	Oct-20	C-04 Chair to contact the C-06 Chair to advise this Resolution is due for review.
air 10/10/2018 Oct-18 Oct-20 sp.17 Sep-17 Sep-21 nnt 10/27/2017 Mar-19 Mar-21	H H	1/27/2018	Jan-18	Jan-20	C-04 Chair to contact the C-07 Chair to advise this Resolution is due for review.
5/20/2009 Sep-17 Sep-21 int 10/27/2017 Mar-19 Mar-21 10		10/10/2018	Oct-18	Oct-20	On hold pending the the results of the Bylaws Work Group's review.
10/27/2017 Mar-19 Mar-21 10	C-09 Executive Council Committee Responsible: Board President	5/20/2009	Sep-17	Sep-21	
	C-10 Environment and Natural Assets Advisory Committee Responsible: Chair C-10	10/27/2017	Mar-19	Mar-21	G-04 Chair to contact the G-10 Chair to advise this Resolution is due for review.

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NOTE: The below highlighted areas denotes the updates/changes made at the 3/5/2021 meeting by the C-04 Committee Members.

Ocean Pines Association By-Laws and Resolution Advisory Committee

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Governance Document	Effective Date	Last Review Date	Scheduled Peview Date	
	5/2/2020	Eah_20	Eeh-22	COMMENS
Responsible: C-11 Committee Chair	0101/10	07-03-	77-02-1	
C-12 Marine Activities Advisory Committee	5/20/2009	Jul-17	Jul-19	
responsible: C-12 Committee Chair	Collection Constitution Constit			
C-13 Recreation and Parks Advisory Committee Responsible: C-13 Committee Chair	10/10/2018	Oct-18	Oct-20	
C-14 Racquet Sports Advisory Committee	12/19/2020	Dec-20	TBD	This Advisory Committee was reinstated by the BOD at the 12/17/2020 Board Meeting.
Responsible: C-14 Committee Chair				The Committee will operate as defined in the Board Approved, Resolution C-14.
C-15 Aquatics Advisory Committee	10/10/2018	Oct-18	Oct-20	
Responsible: C-15 Committee Chair				
Financial and Budgetary Resolutions				
F-01 investment Guidelines Responsible: Board	3/24/2016	May-18	May-20	
F-02 Annual Budget Development	11/19/2008	May-18	May-20	Will be reviewed after approval of the budget.
Responsible: Board				
F-03 Financial Reserve Accounts Responsible: Board	10/17/2020	Oct-20	Jun-21	Is Drainage a separate Reserve Fund?
F-04 Delinquent Assessments	6/1/2019	Jun-19	lin-21	Delinguent report status is under review
Responsible: Board	1-1-1-			de la contra de la contra
General and Administrative Resolutions				
M-01 Compliance Procedures	5/2/2020	May-20	111-21	
Responsible: Board		1		
M-02 Amenity Policies	11/2/2019	Nov-19	Nov-21	
Responsible: Board				
M-04 Maintenance of Lots	5/2/2020	May-20	May-21	
Responsible: Board				
M-05 Animal Control Responsible: Board	2/17/2010	May-17	May-19	C-04 Board Liaison to request the Board to review this Resolution.
M-06 Elections and Referendums	2/5/2020	Feb-20	Oct-20	C-04 Chair will provide M-06 Chair and M-06 Board Liaison with suggestions/comments
			edered goddpress pergendent spee	from the C-04 Committee Meeting held on 2/2/2021.
M-U/ Bulknead and Waterway Maintenance	6/16/2010	Jul-17	Jul-19	C-04 Board Liaison to request the Board to review this Resolution.
Responsible: Board				
N-08 Association Manuals (Includes a Total of 8 manuals) Architectural Review Committee Guidelines Employee	7/20/2011	Nov-17	Oct-20	C-04 Chair has placed this on hold until after the Board appointed By-Laws Workgroup
Handbook, OPA Emeraency Operations Plan, OPA Financial				illus corripreted their work. Any changes they make to our by-laws or governing documents
Management Procedures Manual, OPA Financial				may required changes to the Association Manuals to correct any possible Inconsistencies between these manuals and our concerning documents
Management Policy Manual, OPA Job Descriptions Manual,				medialacencias between these mandas and our governing docaments.
Employees Safety Manual, and the General Manager's Policy Instructions.				
Responsible: Board				
M-09 Search Committee	2/16/2019	Feb-19	Jul-20	The Bylaws Work Group is currently reviewing the status of the Search Committee
Responsible: Committee Chair, GM and Board				מיני בין ייני בין בין בין בין בין בין בין בין בין בי