



OCEAN PINES ASSOCIATION, INC.  
BOARD OF DIRECTORS  
REGULAR MEETING AGENDA

Saturday, September 28, 2024  
9:00 AM, Clubhouse Meeting Room

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTU3YjA0MzEtODQ3Mi00OTU1LWE2ZTk+MWFhYTUyNzc1N2Q1%40thread.v2/0?context=%7b%22Tid%22%3a%22625a6322-2b2f-40fa-94f8-d7dd44d78153%22%2c%22Oid%22%3a%225fa869f5-01ad-476a-9570-540fe1ce4736%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTU3YjA0MzEtODQ3Mi00OTU1LWE2ZTk+MWFhYTUyNzc1N2Q1%40thread.v2/0?context=%7b%22Tid%22%3a%22625a6322-2b2f-40fa-94f8-d7dd44d78153%22%2c%22Oid%22%3a%225fa869f5-01ad-476a-9570-540fe1ce4736%22%7d)

Call to Order – Stuart Lakernick, President

Pledge of Allegiance

Approval of Agenda

Approval of Minutes –

July 20, 2024 – Regular Meeting  
August 12, 2024 – Special Meeting  
August 23, 2024 – Organization Meeting  
September 4, 2024 – Special Meeting

President's Remarks & Announcements of Committee Liaisons

GM Report – John Viola

Treasurer's Report – Monica Rakowski

Public Comments –

*Members wishing to make comments must state their name and address.*

Capital Requests –

Golf Maintenance – Sprayer  
Police – Body Cameras  
Public Relations – Digital Signs  
Public Works – Toro Dingo  
Public Works – 2024 Road Rehabilitation and Paving

CPI Violations –

293 Ocean Parkway	5 Belair Court (2)	29 Quarter Staff Place (2)
1 Windward Court	12 Raft Road	42 King Richard Road
135 Windjammer Road	6 Brandywine Drive	9 Castle Drive (2)
90 Abbyshire Road	18 Southwind Court	2 Camelot Circle
44 Birdnest Drive	42 Crest Haven Drive	759 Ocean Parkway
26 Birdnest Drive	44 Footbridge Trail (2)	43 Wood Duck Drive

Unfinished Business –

None

New Business –

Motion for clarification in the repeal of C-14 (Racquet Sports Advisory Committee) – Rick Farr

First reading to establish Resolution F-06 – Monica Rakowski

Season Kickoff discussion – Monica Rakowski

Appointments –

Brian Burgess – Vice-Chair – Environmental & Natural Assets

Sue Challis – 2<sup>nd</sup> Term – Marine Activities

Patricia Ryan Garcia – Chair – Environmental & Natural Assets

Keith Kaiser – 3<sup>rd</sup> Term – Bylaws & Resolutions

Donna McElroy – Chair – Marine Activities

Pam McGregor – Vice-Chair – Recreation & Parks

Gary Miller – 2<sup>nd</sup> Term & Chair – Aquatics & 2<sup>nd</sup> Term – Strategic Planning

Theresa O'Doherty – 1<sup>st</sup> Term – Recreation & Parks and Strategic Planning

Thomas O'Doherty – 1<sup>st</sup> Term – Recreation & Parks

Adjournment

Here are the Committee assignments that will be announced at the next Board meeting on 9/28:

Steve Jacobs - Golf and Bylaws

Elaine Brady - ARC and Communications

Rick Farr - Aquatics

John Latham - Elections and Marine Activities

Jeff Heavner - ENA and Rec & Parks

Monica Rakowski - Budget and Finance

Stuart - SPAC



OCEAN PINES ASSOCIATION, INC.  
BOARD OF DIRECTORS' REGULAR MEETING  
Saturday, July 20, 2024  
9:00 a.m., Clubhouse Meeting Room

PRESENT: Rick Farr, Stuart Lakernick, John Latham, Elaine Brady, Jeff Heavner, and Steve Jacobs. Monica Rakowski attended through Microsoft Teams.

ALSO PRESENT: John Viola (General Manager), 19 Association members, and approximately 11 attendees through Microsoft Teams.

**Call to Order** – Rick Farr called the meeting to order at 9:00 a.m. with the Pledge of Allegiance.

**Approval of Agenda –**

Mr. Latham moved to accept the agenda, Ms. Brady seconded.

Dr. Lakernick moved to amend the agenda to add appointments to committees and to strike the first reading of Resolution F-06.

Mr. Jacobs moved to accept the amended agenda, Dr. Lakernick seconded, all in favor.

**Approval of Minutes –**

Dr. Lakernick moved to accept the minutes from the June 15, 2024 Regular Meeting, Mr. Latham seconded, all in favor.

Mr. Jacobs moved to accept the minutes from the July 1, 2024 Special Meeting, Mr. Latham seconded, all in favor.

Ms. Rakowski moved to accept the minutes from the July 12, 2024 Special Meeting, Dr. Lakernick seconded, all in favor.

**President's Remarks – Rick Farr**

Mr. Farr congratulated Ocean Pines and the Ocean Pines Volunteer Fire Department on passing the MOU this past week. He also thanked John Viola for accepting his extension as General Manager.

**GM Report – John Viola (attached)**

**Treasurer's Report – Monica Rakowski (attached)**

**Public Comments –**

Gary Miller – 15 Windward Court  
Karen Kaplan – 32 Chatham Court

**Capital Requests –**

None

**CPI Violations –**

Ms. Brady moved to forward the violations to legal and suspend voting and amenity rights, Mr. Latham seconded, all in favor.

**Unfinished Business – None****New Business –**

Elections Committee Update – Steve Ransdell  
Update given.

Ocean Pines Bike & Pedestrian Work Group Update – Patti Stevens  
Presentation given.

**Appointments –**

Mr. Farr moved to accept the following appointments, Mr. Latham seconded, and the appointments were all approved unanimously:

Frank Brown – 1<sup>st</sup> Term – Budget & Finance  
Robert Hillegass – 1<sup>st</sup> Term – Budget & Finance  
Karen Kaplan – 1<sup>st</sup> Term – Aquatics  
Becky Lehnerd – Chair – Recreation & Parks  
Joseph Peloso – 1<sup>st</sup> Term – Bylaws & Resolutions  
Kenneth Petrini – 1<sup>st</sup> Term – Elections  
Frank Winemiller – 1<sup>st</sup> Term – Budget & Finance

**Adjournment** – Dr. Lakernick moved to adjourn, Ms. Brady seconded, all in favor.

The meeting adjourned at 10:25 a.m.

Respectfully submitted:  
John Latham, Secretary



OCEAN PINES ASSOCIATION  
BOARD OF DIRECTORS SPECIAL MEETING  
Monday, August 12, 2024  
7:00 p.m., Board Room

**PRESENT:** Rick Farr, Monica Rakowski, John Latham, Elaine Brady, Jeff Heavner, and Steve Jacobs. Stuart Lakernick attended through Microsoft Teams.

**ALSO PRESENT:** 3 Association members and 8 attendees through Microsoft Teams.

**Call to Order** – Rick Farr called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Approval of Agenda –**

Ms. Rakowski moved to accept the agenda, Ms. Brady seconded, all in favor.

**President's Remarks – Rick Farr**

Mr. Farr thanked the entire Elections Committee, along with their liaison John Latham, for their outstanding work.

**Public Comments – None**

**New Business –**

Validation of Election Results – Steve Ransdell – Mr. Ransdell announced the election results. The Board accepted the announcement of the election results.

**Adjournment** – Ms. Brady moved to adjourn, Mr. Latham seconded, all in favor.

The meeting adjourned at 7:04 p.m.

Respectfully submitted:  
John Latham, Secretary



OCEAN PINES ASSOCIATION, INC.  
BOARD OF DIRECTORS' ORGANIZATION MEETING  
Friday, August 23, 2024  
5:00 PM, Board Room

PRESENT: Rick Farr, Stuart Lakernick, Monica Rakowski, John Latham, Elaine Brady, and Steve Jacobs. Jeff Heavner attended via Microsoft Teams.

ALSO PRESENT: Bruce Bright (Legal Counsel) and 3 Association Members.

President Rick Farr opened the meeting at 5:00 p.m. with the Pledge of Allegiance.

**APPROVAL OF AGENDA –**

Dr. Lakernick moved to accept the agenda, Mr. Latham seconded, all in favor.

**ELECTION OF OFFICERS –**

President – Mr. Farr nominated Stuart Lakernick, who accepted the nomination. There being no further valid nominations, and by acclamation Stuart Lakernick was elected President.

Vice-President – Mr. Heavner nominated Rick Farr, who accepted the nomination. There being no further valid nominations, and by acclamation Rick Farr was elected Vice President.

Secretary – Ms. Brady nominated John Latham, who accepted the nomination. There being no further valid nominations, and by acclamation John Latham was elected Secretary.

Treasurer – Mr. Latham nominated Monica Rakowski, who accepted the nomination. There being no further valid nominations, and by acclamation Monica Rakowski was elected Treasurer.

**LEGAL CERTIFICATION OF ELECTION OF OFFICERS –**

Bruce Bright certified the officers:

Stuart Lakernick – President, 7-0

Rick Farr – Vice President, 7-0

John Latham – Secretary, 7-0

Monica Rakowski – Treasurer, 7-0

**APPOINTMENTS –**

Assistant Secretary – Linda Martin, all in favor.

Assistant Treasurer – Steve Phillips, all in favor.

Legal – Bruce Bright of Ayres, Jenkins, Gordy, & Almand, P.A., all in favor.

Auditors – UHY, LLP, all in favor.

Parliamentarian – Doug Parks, all in favor.

**PUBLIC COMMENTS –**

None

**NEW BUSINESS –**

Establish Regular Board Meeting Schedule for 2024-2025

Saturday, September 28<sup>th</sup> – 9:00 a.m.

Saturday, October 26<sup>th</sup> – 9:00 a.m.

Saturday, November 23<sup>rd</sup> – 9:00 a.m.

Saturday, December 21<sup>st</sup> – 9:00 a.m.

Saturday, January 25<sup>th</sup> – 9:00 a.m.

Saturday, February 22<sup>nd</sup> – 9:00 a.m.

Saturday, March 29<sup>th</sup> – 9:00 a.m.

Saturday, April 26<sup>th</sup> – 9:00 a.m.

Saturday, May 24<sup>th</sup> – 9:00 a.m.

Saturday, June 28<sup>th</sup> – 9:00 a.m.

Saturday, July 26<sup>th</sup> – 9:00 a.m.

**ADJOURNMENT –**

At 5:07 p.m., Ms. Rakowski moved to adjourn, Mr. Farr seconded, all in favor.





OCEAN PINES ASSOCIATION, INC.  
BOARD OF DIRECTORS' SPECIAL MEETING  
Wednesday, September 4, 2024  
7:00 p.m., Board Room

PRESENT: Rick Farr, John Latham, Monica Rakowski, Elaine Brady, Jeff Heavner, and Steve Jacobs. Stuart Lakernick attended virtually.

ALSO PRESENT: John Viola, Steve Phillips, Bruce Bright (legal counsel).

**Call to Order** – Stuart Lakernick called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approval of Agenda** –

Ms. Rakowski moved to accept the agenda, Ms. Brady seconded, all in favor.

**Public Comments** –

None

**New Business** –

Motion to go into closed session for the purpose of discussion of matters pertaining to contracts –

Dr. Lakernick moved to go into closed session, Mr. Farr seconded, all in favor.

The meeting went into closed session at 7:02 p.m.

At 7:55 p.m., Ms. Rakowski made a motion to go back into open session, Mr. Farr seconded, all in favor.

**Adjournment** –

Ms. Rakowski moved to adjourn, Mr. Farr seconded, all in favor.

The meeting adjourned at 7:56 p.m.




Respectfully submitted:  
John Latham, Secretary



**OCEAN PINES ASSOCIATION, INC.  
BID REQUEST FORM**

DEPARTMENT Golf Maintenance DATE September 9, 2024  
 ITEM DESCRIPTION John Deere HD300 Sprayer  
 FOR REPLACEMENT OF (if applicable) DS-300 Sprayer (replacement in FY 25 schedule)  
 RESERVE STUDY - PAGE # 114 LINE# 3.06.41 BUDGET AMOUNT \$ \$59,873.00 reserve study

BIDDER	TOTAL PRICE EACH	DIFFERENCE FROM BUDGETED	COMMENTS
Finch Turf 9 Venture Way Eldersburg, MD 21784	\$27,076.08 sales tax: \$1,624.57 Total: \$28,700.65		Both pieces of equipment HD300 sprayer & Progenerator for sprayer rig were on original bid request, just not listed correctly. (see original bid attached) Staff Recommend- Preferred Vendor
Sunny Day Hauling 27393 Schady Road Olmsted Falls, Ohio 44138	\$35,000.00 sales tax: \$2,100.00 Total \$37,100.00		
Jacobson	N/A		No longer has facilities in the U.S.

DEPT. HEAD  DATE <u>9/9/24</u>	APPROVAL  GENERAL MANAGER DATE <u>9/24/24</u>
ACCOUNTING  DATE <u>9/24/24</u>	BOARD DATE _____



**OCEAN PINES ASSOCIATION, INC.  
BID REQUEST FORM**

DEPARTMENT Police DATE 9/25/2024

ITEM DESCRIPTION Body Cameras (Axon Body 4 Cameras)

FOR REPLACEMENT OF (if applicable) Axon Body 3 Cameras

RESERVE STUDY - PAGE # \_\_\_\_\_ LINE# \_\_\_\_\_ BUDGET AMOUNT \$ \_\_\_\_\_

BIDDER	TOTAL PRICE EACH	DIFFERENCE FROM BUDGETED	COMMENTS
Axon Enterprises, Inc. 1780 N. 85th Street Scottsdale, AZ 85255	\$35,643.84 for year 1 of 5 year contract \$32,470.46 each year 2-5  Total: \$165,525.68		Preferred Vendor by Maryland Law Enforcement
			* \$35,000 will be reimbursed to Ocean Pines from the MD Police Accountability and Community Transparency grant

DEPT. HEAD	APPROVAL	DATE
<i>[Signature]</i>	<i>[Signature]</i>	<u>9/25/24</u>
ACCOUNTING	GENERAL MANAGER	BOARD
<i>[Signature]</i>	<i>[Signature]</i>	
DATE	DATE	DATE
<u>9/25/24</u>	<u>9/25/24</u>	

\*Please limit 1 item per sheet



**OCEAN PINES ASSOCIATION, INC.  
BID REQUEST FORM**




DEPARTMENT Public Relations DATE September 13, 2024

ITEM DESCRIPTION Digital Signs (4)

FOR REPLACEMENT OF (if applicable) Marquee Signs

RESERVE STUDY - PAGE # 319 LINE# 5.08.15 BUDGET AMOUNT \$ 84,000.00

BIDDER	TOTAL PRICE EACH	DIFFERENCE FROM BUDGETED	COMMENTS
Phillips Signs	\$21,269.74 x 4 = \$85,078.96	\$1,078.96	Staff recommended Used same company for first digital sign Signs will be single-faced, 3'5" tall full-color LED Price includes installation

 DEPT. HEAD Josh Davis	<u>9/24/24</u> DATE	<u>9/24/24</u> DATE
 GENERAL MANAGER	<u>9/24/24</u> DATE	<u>9/24/24</u> DATE
 ACCOUNTING	<u>9/24/24</u> DATE	<u>9/24/24</u> DATE

\*Please limit 1 item per sheet



**OCEAN PINES ASSOCIATION, INC.  
BID REQUEST FORM**

DEPARTMENT Public Works DATE August 12, 2024

ITEM DESCRIPTION 2024 Toro TX1000Dingo w/ 42" Mulch Bucket

FOR REPLACEMENT OF (if applicable) Toro Dingo 525 Wide Track w/Bucket

RESERVE STUDY - PAGE # 307 LINE# 5.06.30 BUDGET AMOUNT \$ 40,000.00

*Don't study Reserve Study  
Due to be replaced 2025 FY  
Recommend to replace 1 year  
early. S*

BIDDER	TOTAL PRICE EACH	DIFFERENCE FROM BUDGETED	COMMENTS
E & S Equipment 6799 Kennedy Road, Suite E Warrenton, VA 20187	\$40,990.00 trade-in: 5,000.00 sales tax: 2171.40 Total: 36,190.00	-3810.00	
Earthborne Felton, LLC 121915 S. Dupont Highway Felton, DE 19943 302-284-1000	\$47,570.00 trade-in: \$-4375.00 discount: \$-8307.90 Total: \$36,187.10	-3812.90	Closer vendor for equipment service. Preferred vendor, Staff Recommended
Burke Equipment Company 11196 E. Snake Road Delmar, DE 19940	\$41,184.60 sales tax: \$2,471.07 Total: \$43,655.67	+3655.67	company gave no discounts or trade in allowances

<i>[Signature]</i>	<u>8/12/24</u>	<u>8/12-24</u>	<u>8/20/24</u>
DEPT. HEAD	DATE	GENERAL MANAGER	DATE
<i>[Signature]</i>	<u>8/22/24</u>	<i>[Signature]</i>	
ACCOUNTING	DATE	BOARD	DATE



**OCEAN PINES ASSOCIATION, INC.  
BID REQUEST FORM**

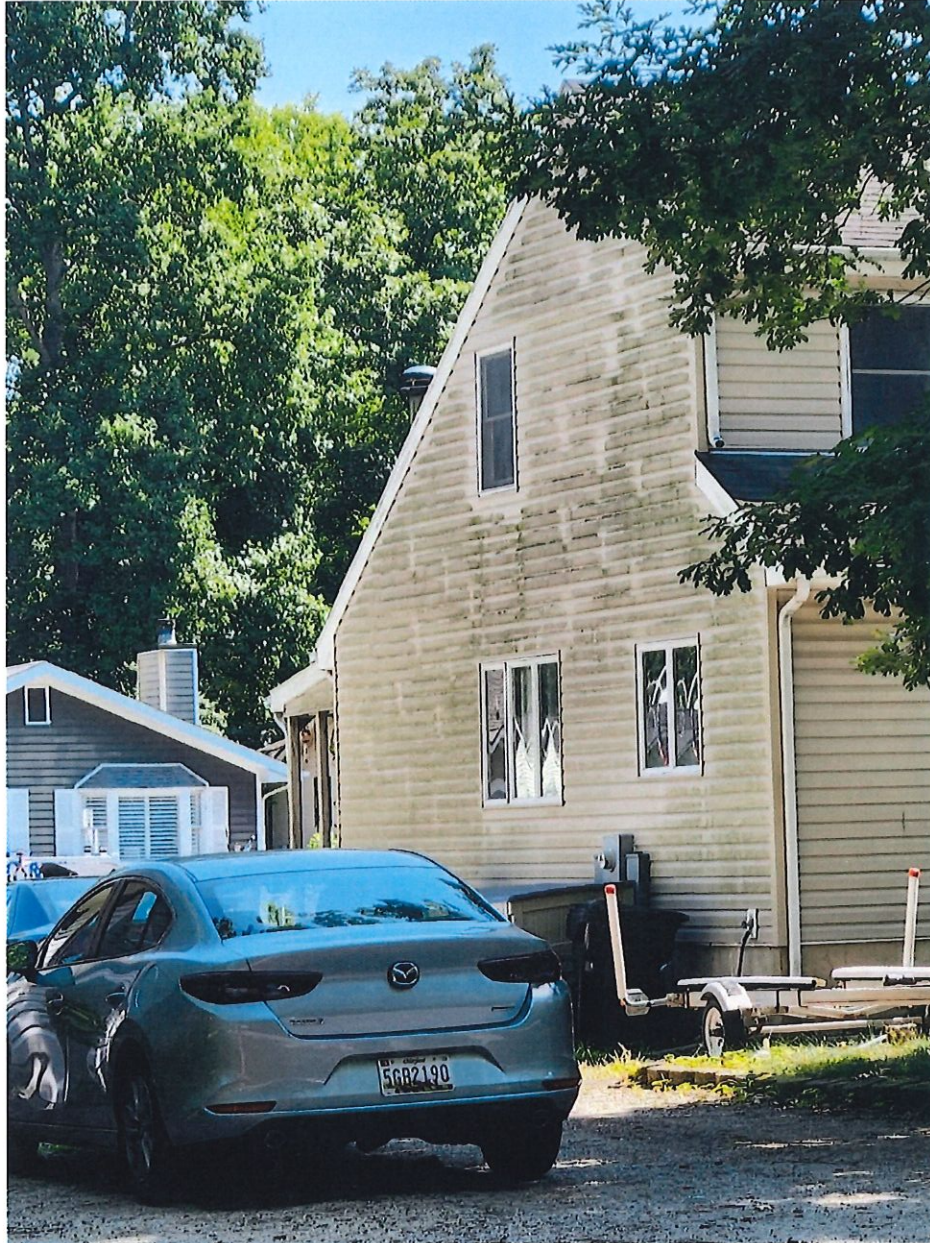
DEPARTMENT Public Works DATE September 20, 2024  
 ITEM DESCRIPTION 2024 Road Rehabilitation and Paving  
 FOR REPLACEMENT OF (if applicable) \_\_\_\_\_  
 RESERVE STUDY - PAGE # \_\_\_\_\_ LINE# \_\_\_\_\_ BUDGET AMOUNT \$ 350,000.00 Road Reserves

BIDDER	TOTAL PRICE EACH	DIFFERENCE FROM BUDGETED	COMMENTS
Asphalt Maintenance LLC 31379 Mt. Herman Road Salisbury, MD 21804	\$170,173.50	-\$179,826.50	Company obtained bid last year. Staff Recommended. Preferred Vendor
Terra Firma of Delmarva 36393 Sussex Highway Delmar, DE 19940	\$211,600.00	-\$138,400.00	
Peninsula Sealcoating/ Surface Solutions 3523 Meadow Bridge Road Eden, MD 21822	N/A		Company submitted 2022 Road Rehabilitation proposal.

<u>[Signature]</u> DEPT. HEAD	<u>9/20/24</u> DATE	<u>[Signature]</u> GENERAL MANAGER	<u>9/2/24</u> DATE
<u>[Signature]</u> ACCOUNTING	<u>9/24/24</u> DATE	BOARD	DATE

\*Please limit 1 item per sheet

01-0500  
293 OCEAN PARKWAY



04-0307  
1 Windward Court



8.A.1. - All lots, whether occupied or unoccupied, and any improvements placed thereon, shall at all times be maintained in such manner as to prevent their becoming unsightly by reason of unattractive growth on such lot or the accumulation of rubbish or debris thereon.

Please remove the debris or store it out of sight asap.



06-0038

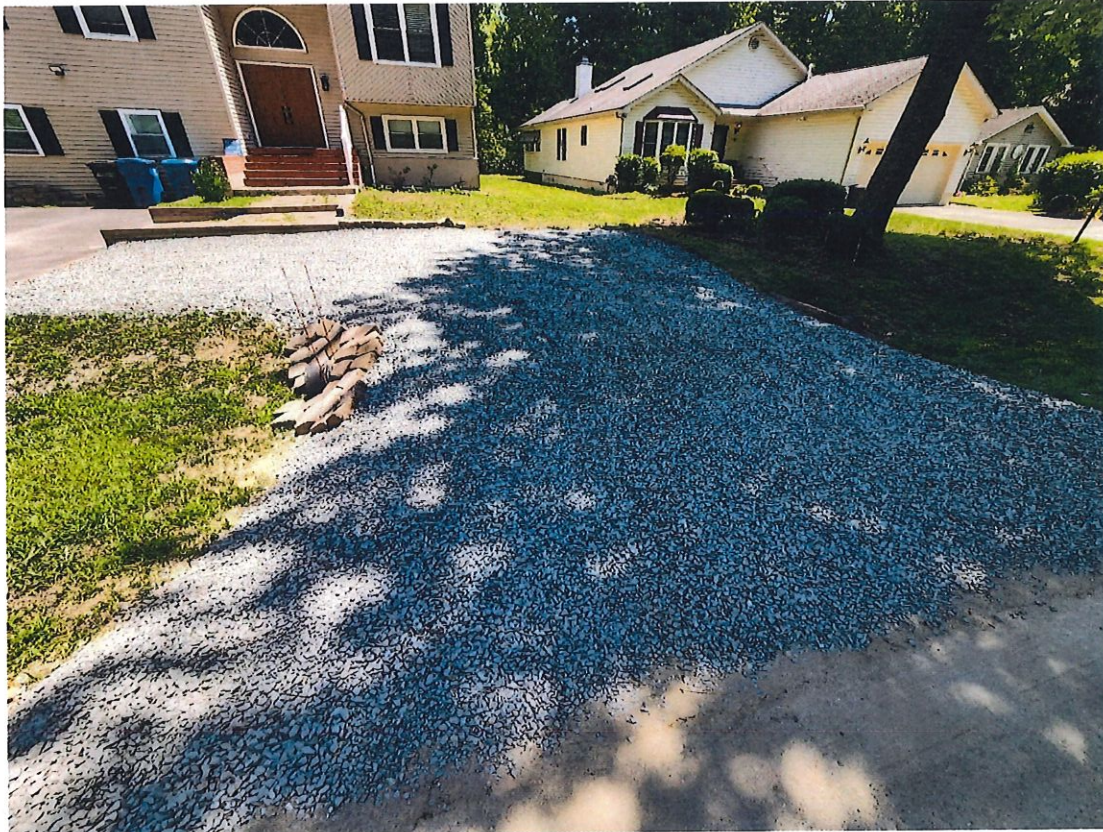
135 Windjammer Road



8.A.1. - All lots, whether occupied or unoccupied, and any improvements placed thereon, shall at all times be maintained in such manner as to prevent their becoming unsightly by reason of unattractive growth on such lot or the accumulation of rubbish or debris thereon.

Please remove the plants and blockage from the center of the ditch.

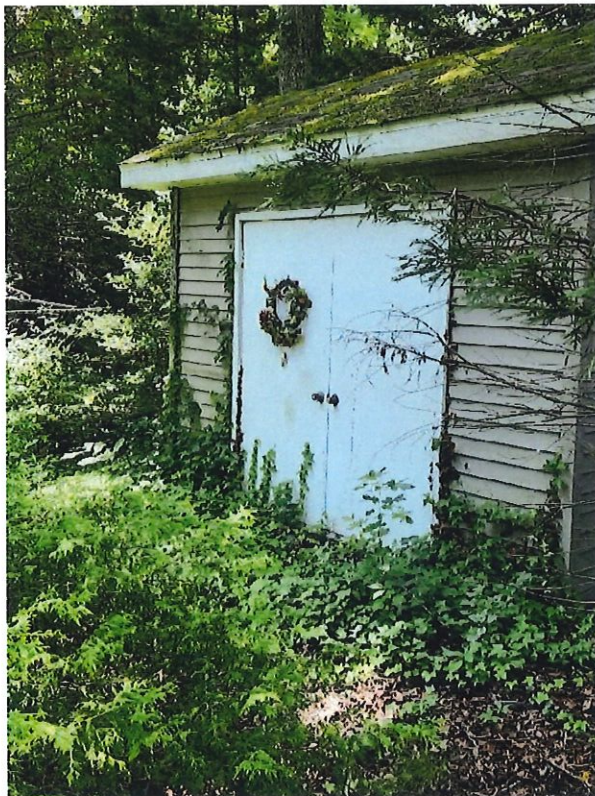
06-0406  
90 Abbyshire Road



06-0459  
44 Birdnest Drive



06-0634  
26 Birdnest Drive





07-0156  
5 BELAIR COURT



07-0156  
5 BELAIR COURT

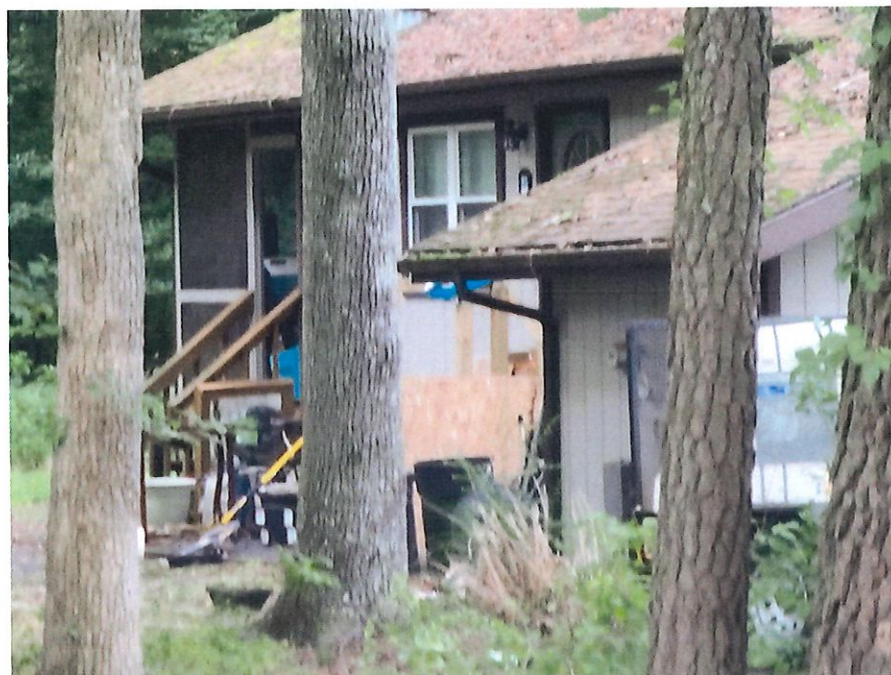
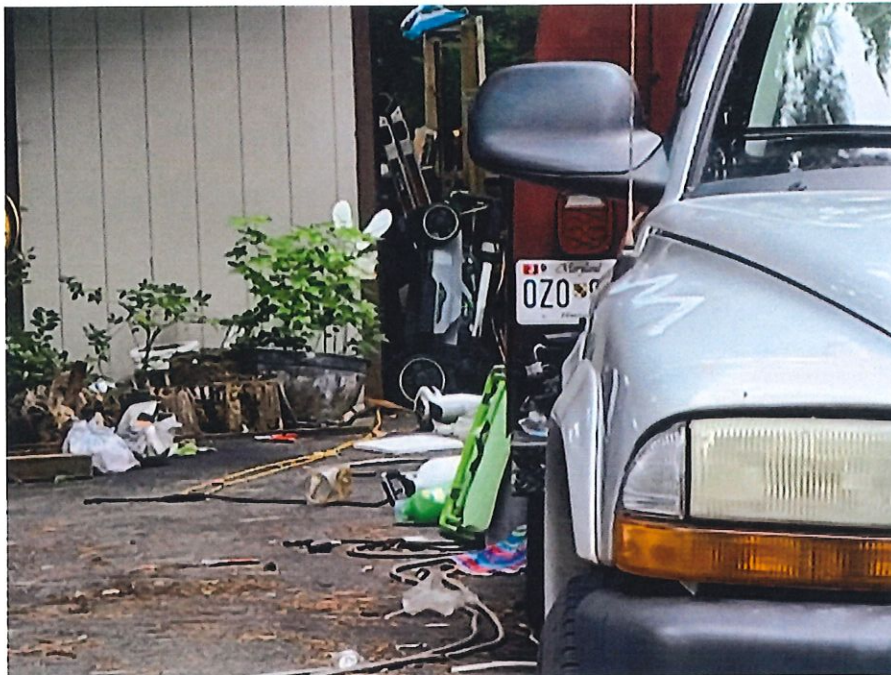


08-0023  
12 Raft Road





09-0177  
6 Brandywine Drive



09-0204  
18 SOUTHWIND COURT



09-0658  
42 Crest Haven Drive



8.A.1. - All lots, whether occupied or unoccupied, and any improvements placed thereon, shall at all times be maintained in such manner as to prevent their becoming unsightly by reason of unattractive growth on such lot or the accumulation of rubbish or debris thereon.

Please remove the debris from the roof and gutter system asap.

10-0189  
44 Footbridge Tr.



1100.1.C.1. - All vehicles must be parked on the residence's driveway or paved parking area.

The car may not be parked in the yard.

10-0189  
44 Footbridge Tr.



1100.1.C.1. - All vehicles must be parked on the residence's driveway or paved parking area.

The truck may not be parked in the yard.

10-0551  
29 Quarter Staff Pl.



5.A. - All plans and specifications for any structure or improvement whatsoever to be erected on or moved upon or to any lot, and the proposed location thereof on any lot or lots, shall require the approval in writing before any such work is commenced of the Architectural Review Committee.

An after the fact permit is needed for the addition of the shed to the property.

10-0551  
29 Quarter Staff Pl.



5.A. - All plans and specifications for any structure or improvement whatsoever to be erected on or moved upon or to any lot, and the proposed location thereof on any lot or lots, shall require the approval in writing before any such work is commenced of the Architectural Review Committee.

After the fact permits must be obtained from the county and Ocean Pines for the addition of the screen porch.

10-0588  
42 King Richard Road





10-0690  
9 Castle Dr.



Sec.500.1.B. A maximum 24-foot-long, asphalt coated corrugated metal pipe (or equivalent County approved material) culvert shall be installed prior to any lot clearing and start of construction. The diameter of pipe will be determined on a case by case basis to assure proper ditch drainage. However, in no case will the culvert pipe have less than a fifteen (15) inch diameter. Exceptions to this are Ocean Pines Sections 14A, 14B, 14C and 14D which have swale drainage across driveways. The invert or bottom shall be located four (4) inches beneath existing ditch bottom such that drainage in the ditch remains unimpaired. The pipe shall be installed a minimum of five (5) feet from the side property line so as not to interfere with the installation of utilities. Pipe must be covered with twelve (12) inches of Maryland State (Worcester County) specification "A 2-4" or better material (minimum 20% clay). The OPA Public Works Department inspector shall be notified 48 hours prior to installation to insure setting

All secondary driveways must follow the guidelines and have permits that involve the Ocean Pines drainage division for the installation of culvert pipes and grading etc. Please adhere to the guidelines for driveways after approval has been obtained.

10-0690  
9 Castle Dr.



Sec. 300.2.J. - Driveways and parking areas shall have a minimum coverage of three (3) inches of gravel or crushed stone. Retainers of pressure-treated lumber or other suitable material shall be required bordering gravel or crushed stone driveways and shall be securely anchored.

All secondary driveways must follow the guidelines and have permits that involve the Ocean Pines drainage division for the installation of culvert pipes and grading etc. Please adhere to the guidelines for driveways after approval has been obtained.

10-0725  
2 Camelot Circle



5.A. - All plans and specifications for any structure or improvement whatsoever to be erected on or moved upon or to any lot, and the proposed location thereof on any lot or lots, shall require the approval in writing before any such work is commenced of the Architectural Review Committee.

An after the fact permit and possible variance must be obtained for the privacy fence.

11-0270  
759 Ocean Parkway



Section 400.3.C. - Any tree six (6) inches in diameter/caliper or greater that is removed without CPI Department approval must be replaced by a tree(s) of the same species, or a different species approved by the CPI Department. You have been sited for removal of trees or have not planted plantings around your properties fencing.

You are responsible for the removal of (four) trees without a permit. You must replant according to the informational packet enclosed. Please chose our plants according to the diameter of the trees taken and provide C.P.I. with a signed list.

14D-0106  
43 Wood Duck Dr.



5.A. - All plans and specifications for any structure or improvement whatsoever to be erected on or moved upon or to any lot, and the proposed location thereof on any lot or lots, shall require the approval in writing before any such work is commenced of the Architectural Review Committee.

Please obtain permits from the County and from Ocean Pines for the floating dock. They must have permits.





# OCEAN PINES ASSOCIATION, INC.

## FIRST READING

**DATE:** 09/15/2024

**TOPIC:** Resolution F-06

**FOR INCLUSION IN MEETING HELD ON:** September 28, 2024

**SUBMITTED BY:** Monica M Rakowski

**SECOND BY:** \_\_\_\_\_

**TOPIC:** The purpose of Resolution F-06 is to set policy regarding the additional costs associated with the use of a credit card to pay the annual assessment.

**CONCISE STATEMENT:** The Charter of Ocean Pines Association, Inc., the By-Laws of the Association and section 12(d) of the Declaration of Restrictions for the various sections within the Association obligates each property owner to pay a uniform annual charge assessed by the Association.

**BACKGROUND:** The Board of Directors wishes to allow Owners the convenience to render payment for the annual charge by the use of a credit card. The Association incurs additional costs related to every credit card transaction. In order to cover the additional costs associated with the use of credit cards, the Board of Directors finds it necessary to charge those owners who voluntarily wish to pay the annual charge by credit card an additional fee for the use of the credit card, in addition to the annual charge ("Convenience Fee").

**POLICY:** Owners are permitted to render payment for the annual charge by use of a credit card that the Association accepts under a merchant agreement with the credit card company. If an owner wishes to use a credit card, the Owner must also pay the Convenience Fee at the same time the credit card transaction is processed. The Convenience Fee can be paid in cash or through the same credit card transaction. The Convenience Fee shall be a fixed dollar amount set by the General Manager but shall not exceed 4% of the annual charge being paid by credit card. Owners will be informed of the Convenience Fee prior to the credit card transaction and notice of the Convenience Fee will be provided at the desk of the Administrative Office.

**RESOLUTION F-06**

**CONVENIENCE FEE POLICY**

1. **Purpose.** The purpose of Resolution F-06 is to set policy regarding the additional costs associated with the use of a credit card to pay the annual assessment.
2. **Authority.** The Charter of Ocean Pines Association, Inc., the By-Laws of the Association and section 12(d) of the Declaration of Restrictions for the various sections within the Association obligates each property owner to pay a uniform annual charge assessed by the Association.
3. **Background.** The Board of Directors wishes to allow Owners the convenience to render payment for the annual charge by the use of a credit card. The Association incurs additional costs related to every credit card transaction. In order to cover the additional costs associated with the use of credit cards, the Board of Directors finds it necessary to charge those owners who voluntarily wish to pay the annual charge by credit card an additional fee for the use of the credit card, in addition to the annual charge ("Convenience Fee").
5. **Policy.** Owners are permitted to render payment for the annual charge by use of a credit card that the Association accepts under a merchant agreement with the credit card company. If an owner wishes to use a credit card, the Owner must also pay the Convenience Fee at the same time the credit card transaction is processed. The Convenience Fee can be paid in cash or through the same credit card transaction. The Convenience Fee shall be a fixed dollar amount set by the General Manager but shall not exceed 4% of the annual charge being paid by credit card. Owners will be informed of the Convenience Fee prior to the credit card transaction and notice of the Convenience Fee will be provided at the desk of the Administrative Office.

\_\_\_\_\_ President      Attest \_\_\_\_\_ Secretary

Review History:

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Legal: \_\_\_\_\_ Date: \_\_\_\_\_

By-laws and Resolutions Advisory Committee: \_\_\_\_\_

Date: \_\_\_\_\_





**OCEAN PINES ASSOCIATION, INC.**  
**Topic for Discussion**  
**by Board of Directors**

**DATE:** 09/15/2024

**TOPIC:** Season Kickoff

**FOR INCLUSION IN MEETING HELD ON:** September 28, 2024

**SUBMITTED BY:** Monica M Rakowski

**TOPIC:** Season Kickoff

**CONCISE STATEMENT:** To advise the Board of the planning for the second annual Season Kickoff and Expo

**BACKGROUND:** Ocean Pines Association hosted its first Season Kickoff and Expo on April 20<sup>th</sup> in White Horse Park. The event was designed to launch the 2024 season by showcasing Ocean Pines Association amenities, the many clubs, organizations and businesses that serve our community. Local restaurants brought food trucks to provide a variety of food and beverage options. Attendees were able to sign up for amenity memberships and lessons while enjoying music and demonstrations.

I would like to inform the Board the event planning is under way for the 2025 event.

## OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Brian Burgess

2. Address: 22 Watertown Road

3. Email: Terp2MD@gmail.com

4. Telephone: 240-876-9567 Property Owner for 5 (years)

5. Committee in which you would like to be involved:

<input type="checkbox"/>	Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Communications	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Elections	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Environment & Natural Assets	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Golf	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Marine Activities	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Racquet Sports	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Search	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Other _____	Re-Appointment	<input type="checkbox"/>

Potential Term:  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> ~ Term will expire: 1st Term

6. Why do you want to be on this Committee? N/A Already on the committee

7. What knowledge/input can you offer to this Committee? \_\_\_\_\_

Hope to aid my fellow committee members to continue making Ocean Pines Environmentally Friendly.

Brian W Burgess 9/3/24

Signature Date

1<sup>st</sup> Endorsement from Committee Chairperson:

Comment: There is no approved Chairperson to endorse; Chairperson application to follow.

Jeffery W. Heavner 09/09/24

Signature Date

2<sup>nd</sup> Endorsement from Board Liaison to Committee:

Comment: Brian has demonstrated his knowledge, professionalism and motivation to make things better.

He is good team advocate. Jeffery W. Heavner 09/09/2024

Signature Date

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President's Signature Date

**OCEAN PINES ASSOCIATION  
ADVISORY COMMITTEE APPLICATION**

1. Name of Applicant: Sue A. Challis  
 2. Address: 3 Carriage Lane  
 3. Email: Suechallis68@gmail.com

4. Telephone: 410-207-3418 Property Owner for 5 1/2 (years)

5. Committee in which you would like to be involved:
- |   |                |                                     |
|---|----------------|-------------------------------------|
| <input type="checkbox"/> Aquatics                     | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Architectural Review         | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Budget & Finance             | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> By-Laws & Resolutions        | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Clubs                        | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Communications               | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Elections                    | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Environment & Natural Assets | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Golf                         | Re-Appointment | <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> Marine Activities | Re-Appointment | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports               | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Recreation & Parks           | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Search                       | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Strategic planning           | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Other _____                  | Re-Appointment | <input type="checkbox"/>            |

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> - Term will expire: 2026/2027

6. Why do you want to be on this Committee? I have been on the OAAC for 3 years - we have a good, dedicated group and we are moving forward on several important community projects.

7. What knowledge/input can you offer to this Committee? more than 30 years living on the water, conservation-oriented and proud to have this year organized a (pilot) community water testing project.

Signature Sue A. Challis Date 8/26/2024

1<sup>st</sup> Endorsement from Committee Chairperson:  
 Comment: Dave Allen has recommended Sue  
John Furber for Dave Allen Date 8/28/24  
 Signature but OF TOWN

2<sup>nd</sup> Endorsement from Board Liaison to Committee:  
 Comment: sue has been a great and committed member  
 Signature John Furber Date 8/28/24

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

President's Signature \_\_\_\_\_ Date \_\_\_\_\_

## OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Patricia Ryan Garcia

2. Address: 5 Royal Oaks Drive

3. Email: patryangarcia@gmail.com

4. Telephone: 3017170149 Property Owner for 10 (years)

5. Committee in which you would like to be involved:

<input type="checkbox"/> Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Communications	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Elections	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/> Environment & Natural Assets	Re-Appointment	<u>N/A</u>
<input type="checkbox"/> Golf	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Marine Activities	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Racquet Sports	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Search	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Other _____	Re-Appointment	<input type="checkbox"/>

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> ~ Term will expire: \_\_\_\_\_

6. Why do you want to be on this Committee? \_\_\_\_\_

N/A-already serving; Elected Chairperson to fill empty position.

7. What knowledge/input can you offer to this Committee? \_\_\_\_\_

Serving 2nd year of first 3-year term; desire to lead committee in a collaborative direction

Patricia Ryan Garcia 09/02/2024  
Signature Date

1<sup>st</sup> Endorsement from Committee Chairperson:

Comment: There is no approved Chairperson to approve; This application is for Chairperson approval.

Jeffery W. Heavner 09-09-2024  
Signature Date

2<sup>nd</sup> Endorsement from Board Liaison to Committee:

Comment: Patricia is a very good choice to serve in this role; Motivated, organized and knowlwdgweable.

I endorse; Good leader! Jeffery W. Heavner 09-09-2024  
Signature Date

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President's Signature Date

# OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Keith Kaiser

2. Address: 28 Moonshell Dr, Berlin, MD 21811

3. Email: socalnavywo@earthlink.net

4. Telephone: 4435136630 Property Owner for 10 (years)

5. Committee in which you would like to be involved:

- |   |                |                          |
|---|----------------|--------------------------|
| <input type="checkbox"/> Aquatics                         | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review             | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance                 | Re-Appointment | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> By-Laws & Resolutions | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Clubs                            | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Communications                   | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Elections                        | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets     | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Golf                             | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Marine Activities                | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports                   | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Recreation & Parks               | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Search                           | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Strategic planning               | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____                      | Re-Appointment | <input type="checkbox"/> |

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> (3<sup>rd</sup>) ~ Term will expire: 9/24/2024 (2<sup>nd</sup>)

6. Why do you want to be on this Committee? Continue service

7. What knowledge/input can you offer to this Committee? The same as the previous 2 years

KA Kaiser \_\_\_\_\_ 9/12/24  
Signature Date

1<sup>st</sup> Endorsement from Committee Chairperson:

Comment: Very valuable member of this committee. Highly

Support. Ina Sanzgrat verified home 9/13/24  
Signature owner Date

2nd Endorsement from Board Liaison to Committee:

Comment: EXCELLENT MEMBER

Steph D. Jones \_\_\_\_\_ 9/13/24  
Signature Date

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President's Signature Date

**OCEAN PINES ASSOCIATION  
ADVISORY COMMITTEE APPLICATION**

1. Name of Applicant: Donna B. McElroy

2. Address: 6 White Sail Circle, Berlin, MD 21811

3. Email: dennamcElroy.esquire@gmail.com

4. Telephone: (410) 571-2874 Property Owner for 34 (years)

5. Committee in which you would like to be involved:

<input type="checkbox"/> Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Communications	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Elections	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Environment & Natural Assets	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Golf	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/> Marine Activities	Re-Appointment	<input checked="" type="checkbox"/>
<input type="checkbox"/> Racquet Sports	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Search	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Other	Re-Appointment	<input type="checkbox"/>

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> - Term will expire: your term expires 09/2024

6. Why do you want to be on this Committee? wish to continue the work I am involved in presently with this committee

7. What knowledge/skill can you offer to this Committee? 6 yrs. experience with the committee and as a property with our community partners

Signature: Donna B. McElroy Date: 08/02/2024

1<sup>st</sup> Endorsement from Committee Chairperson: Since I approve her, Re-Appointment  
 Comment: Donna has been a vital member, serving as Sec. this committee  
 Signature: J. B. ... Date: 8-4-2024

2<sup>nd</sup> Endorsement from Board Liaison to Committee:  
 Comment: Highly recommend her to approve  
 Signature: J. B. ... Date: 8/5/2024

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Pam McGregor For position of Vice Chairperson.

2. Address: 8 Harborview Drive

3. Email: pam.mcgregor@gmail.com

4. Telephone: 703-955-0745 Property Owner for 10 (years)

5. Committee in which you would like to be involved:

<input type="checkbox"/>	Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Communications	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Elections	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Environment & Natural Assets	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Golf	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Marine Activities	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Racquet Sports	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Search	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/>	Other _____	Re-Appointment	<input type="checkbox"/>

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> ~ Term will expire: 1st Term ends 12-17-2025

6. Why do you want to be on this Committee? Already on the committee; Elected to pos Chairperson.

7. What knowledge/input can you offer to this Committee? Understanding of Park & Re Priorities and processes.

Pam McGegor 09-10-2024  
Signature Date

1<sup>st</sup> Endorsement from Committee Chairperson:

Comment: Will help run the meeting when the Chairman is not available

Becky Lehnerd 09/10/2024  
Signature Date

2nd Endorsement from Board Liaison to Committee:

Comment: Very good choice: SDAT report atatched; I endorse.

Jeffery W. Heavner 09-24-2024  
Signature Date

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President's Signature Date

# OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Gary Miller

2. Address: 15 Windward Ct., Ocean Pines, Md. 21811

3. Email: garywm1952@gmail.com

4. Telephone: 443-618-9972 Property Owner for 21 (years)

5. Committee in which you would like to be involved:

- |  |                |                                     |
|--|----------------|-------------------------------------|
| <input checked="" type="checkbox"/> Aquatics           | Re-Appointment | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Architectural Review          | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Budget & Finance              | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> By-Laws & Resolutions         | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Clubs                         | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Communications                | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Elections                     | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Environment & Natural Assets  | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Golf                          | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Marine Activities             | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Racquet Sports                | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Recreation & Parks            | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Search                        | Re-Appointment | <input type="checkbox"/>            |
| <input checked="" type="checkbox"/> Strategic planning | Re-Appointment | <input type="checkbox"/>            |
| <input type="checkbox"/> Other _____                   | Re-Appointment | <input type="checkbox"/>            |

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> ~ Term will expire: 1st Term ends Oct. 16, 2024

6. Why do you want to be on this Committee? I have been on the Aquatics Committee for several years previously and am the current Committee Chair

7. What knowledge/input can you offer to this Committee? Over 8 years experience working on this committee, and others. I have also owned a pool at my previous house and understand how to maintain a pool.

\_\_\_\_\_  
Signature Date Aug. 27, 2024

1<sup>st</sup> Endorsement from Committee Chairperson:  
Comment: I am the Chair of this committee and ask the BOD to appoint me to another term.

\_\_\_\_\_  
Signature Date \_\_\_\_\_

2<sup>nd</sup> Endorsement from Board Liaison to Committee:  
Comment: \_\_\_\_\_

\_\_\_\_\_  
Signature Date \_\_\_\_\_

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President's Signature Date \_\_\_\_\_



# OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Theresa O' Doherty

2. Address: 9. Harpoon Rd

3. Email: terrio1018@gmail.com

4. Telephone: (610) 931-4823 Property Owner for 8 (years)

5. Committee in which you would like to be involved:

- |  |                |                          |
|--|----------------|--------------------------|
| <input type="checkbox"/> Aquatics                      | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review          | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance              | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> By-Laws & Resolutions         | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Clubs                         | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Communications                | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Elections                     | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets  | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Golf                          | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Marine Activities             | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports                | Re-Appointment | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Recreation & Parks | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Search                        | Re-Appointment | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Strategic planning | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____                   | Re-Appointment | <input type="checkbox"/> |

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> ~ Term will expire: 1st

6. Why do you want to be on this Committee? I believe involvement is important as well and previous experience

7. What knowledge/input can you offer to this Committee? Skilled instincts and insight: on my extensive past work experience

Theresa O' Doherty \_\_\_\_\_  
Signature Date

1<sup>st</sup> Endorsement from Committee Chairperson:  
Comment: Theresa will be a great addition to SPRC  
[Signature] \_\_\_\_\_ 8/1/24  
Signature Date

2<sup>nd</sup> Endorsement from Board Liaison to Committee:  
Comment: [Signature] \_\_\_\_\_ 8/1/2024  
Signature Date

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

President's Signature \_\_\_\_\_ Date \_\_\_\_\_

## OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Theresa O'Doherty

2. Address: 9. Harpoon Rd

3. Email: terrio1018@gmail.com

4. Telephone: (610) 931-4828 Property Owner for 8 (years)

5. Committee in which you would like to be involved:

- |  |   |
|--|---|
| <input type="checkbox"/> Aquatics                      | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review          | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance              | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> By-Laws & Resolutions         | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Clubs                         | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Communications                | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Elections                     | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets  | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Golf                          | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Marine Activities             | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports                | Re-Appointment <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Recreation & Parks | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Search                        | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Strategic planning            | Re-Appointment <input type="checkbox"/> |
| <input type="checkbox"/> Other _____                   | Re-Appointment <input type="checkbox"/> |

Potential Term: 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> ~ Term will expire: 1st

6. Why do you want to be on this Committee? I believe involvement is important as well as previous experience

7. What knowledge/input can you offer to this Committee? Skilled instincts and insight on my extensive past work experience

Theresa O'Doherty \_\_\_\_\_  
Signature Date

1<sup>st</sup> Endorsement from Committee Chairperson:  
Comment: \_\_\_\_\_

Becky Lehnerd \_\_\_\_\_ 8/20/2024  
Signature Date

2<sup>nd</sup> Endorsement from Board Liaison to Committee:  
Comment: I have attached confirmed SDAT search and I endorse.

Jeffery W. Heavner \_\_\_\_\_ 09-05-2024  
Signature Date

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
President's Signature Date

## OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Thomas W. O'Doherty

2. Address: 9 Harpoon Road, Ocean Pines MD 21811

3. Email: two1030@gmail.com

4. Telephone: 610-931-2607 Property Owner for 7 (years)

5. Committee in which you would like to be involved:

<input type="checkbox"/> Aquatics	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Architectural Review	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Budget & Finance	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> By-Laws & Resolutions	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Clubs	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Communications	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Elections	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Environment & Natural Assets	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Golf	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Marine Activities	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Racquet Sports	Re-Appointment	<input type="checkbox"/>
<input checked="" type="checkbox"/> Recreation & Parks	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Search	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Strategic planning	Re-Appointment	<input type="checkbox"/>
<input type="checkbox"/> Other _____	Re-Appointment	<input type="checkbox"/>

Potential Term:  1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> ~ Term will expire: \_\_\_\_\_

6. Why do you want to be on this Committee? I believe my previous experience could be beneficial to the Recreation and Parks department

7. What knowledge/input can you offer to this Committee? H.S. sport official over 26 years . Former athletic director, over 30 years experience running youth programs, former business owner

Thomas W. O'Doherty 6-26-2024  
Signature Date

1<sup>st</sup> Endorsement from Committee Chairperson:  
Comment: \_\_\_\_\_  
Becky Lehnerd 8/20/2024  
Signature Date

2<sup>nd</sup> Endorsement from Board Liaison to Committee:  
Comment: I have attached confirmed SDAT search and I endorse.  
Jeffery W. Heavner 09-05-2024  
Signature Date

Board Action: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_  
President's Signature Date