

**NEW HOME
SUBMITTAL REQUIREMENTS**

(Complete packets to be turned in at time of application)

**PLEASE BE SURE THAT ALL ACCESSMENTS ARE PAID AND UP-TO-DATE OR
PERMIT WILL BE DENIED**

- 1 COPY OF COMPLETE APPLICATION FOR PLAN APPROVAL**
(Signed by Owner & Builder)
- FILING FEE -\$35.00**
- REVIEW/INSPECTION FEE -\$350.00**
- COMPLETION AGREEMENT AND DEPOSIT OF \$1,500.00**
(Signed by Owner & Builder)
- 2 SETS OF FLOOR PLANS AND ELEVATIONS SHOWING ALL VIEWS OF
THE STRUCTURE (1/4" SCALE)** (Architectural Quality Drawings)
- 3 COPIES OF UP-TO-DATE SITE PLANS (1"=20' OR 1"=30' SCALE)**
(Stamped with Worcester County Approval)
- 2 COPIES OF LANDSCAPE PLANS SHOWING SWM AND SHEET FLOW
(1"=20' OR 1"=30' SCALE)** (Stamped with Worcester County Approval)
- 3 COPIES OF SITE PLANS WITH OPA LINE OF DISTURBANCE (1"=20' OR
1"=30' SCALE)** (See Section 400 ARC Guidelines)
- 48 HOUR CONTACT WITH C.P.I. PRIOR TO COMMENCEMENT OF LOT
CLEARING BEFORE OPA PERMIT IS ISSUED** (Stamped with OPA-CPI
Approval)
- 2 SETS OF SEDIMENT/EROSION CONTROL PLANS**
(If disturbed area exceeds 5,000 sq. ft. OR 100 cu. yds. fill)
- APPROVAL LETTER FROM REVIEW COMMITTEES OF THE FOLLOWING
SECTIONS: 12, 14B, 15B, 16, 17, & 18**
- COPY OF WORCESTER COUNTY BUILDING PERMIT**
(Copy White Page)
- 2 SETS OF INSTALLATIONS PLANS (MODULARS ONLY).**