

OCEAN PINES ELECTION COMMITTEE  
March 13, 2020 Meeting Minutes

Prepared by: Bob Windsor

ATTENDEES: Steve Habeger, Chairman,  
Carol Ludwig  
Bob Windsor  
Steve Tuttle, Board Liaison,  
Mary Whitcomb (absent)  
Mark Heintz  
Steve Grabowski, OPA IT

CALL TO ORDER: Steve Habeger called the meeting to order at 10:00 AM

VERIFICATION OF QUORUM: Attained

PRIOR MEETING MINUTES: The Feb 7, 2020 minutes were approved.

OLD BUSINESS

- Steve G reported the acquisition of 2020 election equipment purchases are completed. A perpetual software license was purchased and the election software is installed.

NEW BUSINESS

- The Committee is to receive training on the new software. Tentative dates: March 31st, April 16th or April 24<sup>th</sup>.
- The Committee discussed the three questions we want to ask the candidates. Examples,
  - Top Priorities
  - OP Finance
  - What the candidates will bring to the OP Board

**MOTION(S)**

- **MOTION: Carol made a motion, Bob second, to approve Ace Printing for OPA ballot and mailing services for 2020 election. Unanimous approval.**

RECORDING OF MINUTES

- The Committee agree to share the recording of minutes duty to rotate every 3 months. Bob will record minutes March, April and May

NEXT MEETING: Friday March 10, 2020, 10:00 AM

ADJOURNMENT: Meeting adjourned 10:55 AM

