

CAC MINUTES – SEPTEMBER 19, 2019

ATTENDANCE

Gary Miller (chairperson)
Donna Hickey
Jerry Horn
Cheryl Jacobs
Suzanne Auwarter
Herb Roe

DISCUSSION

The chairperson opened the meeting with the announcement that Tom Janasek had been appointed as the new BOD liaison to the CAC.

The primary purpose of the meeting was to review a draft 2019 Annual Report submitted to the CAC members by the chairperson. The final annual report is due to the BOD by October 31, 2019.

The review began with a grammatical review of the report followed by a review of potential budget items and enhancements to improve the services provided by the Yacht and Beach Clubs. These items will be added to the annual report.

The following potential budget items are being considered for inclusion in our annual report:

YACHT CLUB

1. Additional round high tops with stools at the new Tiki Bar to increase seating capacity. Food would not be ordered from or delivered to the tables. Customers would be required to get food to go if they chose to eat at the high tops.
2. A new double door propane convection oven for the upstairs banquet room and propane Cleveland Double cavity steamer to enhance food preparation for the restaurant.
3. Gas tiki torches for the patio and spot lights on the upstairs balcony pointing towards the stage to promote safety at night time events.
4. Chandeliers and draping for the ballroom to enhance lighting and the environment.
5. 250 black cushions for banquet chairs to upgrade seating.
6. 10x15 outdoor shed (for indoor use) for needed additional storage space for kitchen items that cannot be stored in the current configuration of the first floor storage room due to overhead pipes.
7. A photo booth for the upstairs banquet room weddings and other events that can be up-sold to the customers which will pay for the initial cost in approximately one year, after which the up-sell fee is profit to OP.
8. A new awning covering the entrance to the main entrance to the first floor restaurant.
9. Automated doors for easier access of handicapped and wheel bound

- customers to the building and restrooms.
10. Additional partitions in YC Dining Room
 11. Sun umbrellas for the "patio" and along the new bar rail
 12. Casual outside seating for the YC patio
 - Additional adirondack chairs
 - Outdoor Couch seating for small groups to sit together
 13. Tropical plants and seating area on water side of Tiki Bar
 14. Retractable awning for second floor deck
 15. Sound baffles for the banquet/ball room and YC restaurant
 16. Additional outside bar
 17. Add Wi-Fi availability for customers at the YC Campus, including the pool.

BEACH CLUB

1. New paint on the outside of the building.
2. New awning including the entire south side of the building.
3. Complete repairs on outside decks, railings, and stairs including board walk to beach to promote appearance and safety.
4. Expand exhaust hood and Ansel system for additional grill and fryer space.
5. Enlarge exhaust fan to commercial grade in back kitchen.
6. Replace rotting bar floor with nonslip covering and accessible floor drain to promote safety and ongoing maintenance.
7. Build a server station in the southside hallway.
8. Expand the POS.
9. Determine the water leak source at the showers at the end of the steps to beach and correct.
10. Add Wi-Fi availability for customers at the BC, including the pool
11. Establish a regularly scheduled maintenance inspection to address minor problems before they become major ones.
 - review condition of rusted AC units
 - replace missing siding shingle

Following discussion of the above enhancements and budget items, the meeting was adjourned with the chairperson adding that he would submit a second annual report draft to CAC members for further review and comments.

Meeting adjourned at 5:00 PM.

Next meeting will be held at the Yacht Club on October 17, 2019, 4:00 PM.

Respectfully Submitted

Herb Roe