

MEETING
By-Laws & Resolutions Advisory Committee
March 6, 2020
Administration Building Small Conference Room

Present: Chair Jim Trummel, committee members Audrey Wahl, Keith Kaiser and Jeff Knepper. Also present were Board liaison Camilla Rogers, Board Member Colette Horn and Greg Ellison of the Bayside Gazette, Chair Jim Trummel called the meeting to order at 12:05 PM.

The agenda was approved.

The minutes of the February 7, 2020 meeting were approved.

PUBLIC COMMENTS: None.

During comments by the chair, the chair moved that the meeting be closed for the purpose of discussing committee members and liaison participation under authority of 11B-111(4)(i) of the Maryland HOA Act: "Discussion of matters pertaining to employees and personnel." The motion was seconded by Keith Kaiser and unanimously approved by the Committee.

The closed meeting was concluded and the Committee continued with the agenda. The consideration of C-01 Committee General Policy amendment was taken up first in recognition of the presence of Director Horn the sponsor of the proposed amendment.

The proposed amendment to C-01 consisted of two new attachments: (1) A Charging Document for the Board to use in communicating specific tasks to committees and (2) A format for committee minutes. The committee expressed its support for the Charging Document concept during discussion of the amendment.

UNFINISHED BUSINESS:

The February 12, 2020 email memo to the liaison was discussed so that there was an understanding of concerns held by the committee. This memo covered topics including how the Board handles Informal Action and unrelated resolution actions that the Board should consider. The purpose of the discussion was to assure a mutual understanding of the topics and no further action is required.

NEW BUSINESS:

F-02 Annual Budget Development: It has been previously recommended that this resolution be reviewed upon completion of the budget cycle. Provisions which may need further consideration were discussing. The topic requires follow-up.

F-04 Delinquent Assessments: An annual report is due from the committee specified in the resolution. The topic requires follow-up.

GOVERNANCE DOCUMENT REVIEW: The Governance Document was reviewed and updated.

The meeting was adjourned at 3:00 PM on a unanimous vote.

Jim Trummel
Minutes Recorder