



OCEAN PINES ASSOCIATION, INC.

239 Ocean Parkway • Ocean Pines, Maryland 21811
Telephone: 410-641-7717 • Fax: 410-641-5581

July 2, 2021

INVITATION TO BID

OCEAN PINES SECTION 4 CLUBHOUSE DRIVE BRIDGE WINGWALL REPLACEMENT OCEAN PINES, MARYLAND

The Ocean Pines Association, Inc. ("OPA") hereby invites firms to submit a bid for construction of replacement timber bulkhead wingwalls, as further described below.

SUMMARY OF WORK: The referenced Project consists of the following:

BRIDGE WINGWALL REPLACEMENT: entails replacing four (two north and two south) timber bulkhead wingwalls at the Clubhouse Drive bridge located ¼ mile west of Ocean Parkway near Sundial Circle. The 100± LF of timber wingwall bulkhead shall be constructed in accordance with the construction drawings provided in this bid. Please note contractor shall maintain watercraft access within the channel at all times. Contractor shall also confirm all utility locations shown on the drawings prior to commencement of services, and is responsible for the permanent stabilization of all disturbed areas in accordance with all local and state regulations.

SOLICITATION SCHEDULE: Table 1 reflects the anticipated schedule for this ITB solicitation. Please note that this schedule is subject to change.

Table 1 – ITB Solicitation Schedule		
Milestone	Date	Time (All Times are EDT)
ITB Released	Thursday July 2, 2021	N/A
Registration for Non-Mandatory Pre-Bid Meeting	Thursday July 22, 2021.	5:00 P.M.
Non-Mandatory Pre-Bid Meeting	Friday July 23, 2021	11:00 A.M.
Last Day for Submission of Questions	Friday August 6, 2021	5:00 P.M.
All Bids Due to OPA*	Thursday August 19, 2021	2:00 p.m.
OPA Review of Bids Complete – Project Awarded	Thursday September 2, 2021	N/A
Anticipated Project Construction Timeline	October 4, 2021, to December 3, 2021	N/A

*If OPA is closed for business on the date and time scheduled above, for whatever reason, sealed bids will be accepted at the originally scheduled time on the next OPA business day.

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PROJECT TIMELINE: It is presently anticipated that work will commence on or around October 4, 2021 and be completed by December 3, 2021.

NON-MANDATORY PRE-BID MEETING: A non-mandatory pre-bid meeting is scheduled for Friday July 23rd at 11:00 am at the location of the project on Clubhouse Drive near 83 Clubhouse Drive, Berlin, MD 21811.

QUESTIONS / REQUESTS FOR INFORMATION / SOLE POINT OF CONTACT: Questions and Requests for Information (RFI's) will be accepted until Friday, August 6, 2021 at 5:00 p.m. EST. Questions and RFI's shall be submitted by email only to Eddie Wells, Director of Public Works at ewells@oceanpines.org.

ADDENDA AND SUPPLEMENTS: In the event that it becomes necessary to revise any part of this ITB solicitation, address any questions that may be received, or if additional information is necessary to enable Bidders to make an adequate interpretation of the provisions of this ITB solicitation, a supplement to this ITB solicitation will be issued. Bidders shall acknowledge in their bid, the receipt of all addenda, supplements, amendments, or changes to the solicitation that were issued by OPA. Oral statements made by OPA personnel shall not bind OPA in any manner whatsoever and cannot be used to protest or otherwise challenge any aspect of this solicitation or subsequent agreement.

BID DUE DATE: Sealed Bids are due no later than Thursday August 19, 2021 at 2:00 p.m. EST or by any due date extension made by addendum. Bids received after the specified date and time will be returned to the bidder unopened. Emailed or faxed bids will not be accepted. Bidder is solely responsible for on-time delivery.

SUBMISSION REQUIREMENTS: All bids shall be addressed and delivered to the *Ocean Pines Department of Public Works, Attention: Eddie Wells, Director of Public Works, 1 Firehouse Lane, Ocean Pines, Maryland 21811* prior to the due date/time stated above. Bids must be submitted on the provided Bid Form only and enclosed in a sealed envelope labeled with the bidder's name, address and email address of the primary contact person, in addition to bearing a label marked, "*Bid Enclosed – Ocean Pines Section 4 Clubhouse Drive Bridge Wingwall Replacement.*" Two (2) copies of the Bid Form shall be submitted, each bearing the original signature of an individual legally authorized to bind the bidder to a contract. All spaces on the Bid Form shall be completed.

BID BOND: No Bid Bond is required.

PERFORMANCE AND PAYMENT BONDS: The selected Contractor will be required to furnish Performance and Payment Bonds in a form acceptable to the OPA.

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INSURANCE: Prior to commencing work, the selected Contractor will be required to procure and furnish evidence of general liability, worker's compensation, and other insurance in the types and amounts set forth in the Contract.

CONSTRUCTION SPECIFICATIONS: All work shall be in accordance with the MDE approved construction permit, as well as all applicable County, State and Federal Requirements.

REJECTION OF QUOTES/BIDS/PROPOSALS: The OPA reserves the right to reject any/all bids, to waive irregularities and/or informalities in any bid, and to make award in any manner, consistent with law, deemed to be in the best interest of the OPA.

DOCUMENTS: Project documents may be downloaded at the below link, and include the following items:

https://drive.google.com/drive/folders/15L2GOfchM6VOIVC-xtrpbugwZ_kN0YE-?usp=sharing

- Construction Drawings (MDE Tidal Authorization # 20-GP-1001)
- Location Exhibit
- Bid Form
- Form of Contract
- Form of Performance & Payment Bonds

End