

**RESOLUTION OF THE BOARD OF DIRECTORS
OF OCEAN PINES ASSOCIATION, INC.**

WHEREAS, Ocean Pines Association, Inc. ("Association") is a Maryland homeowners association.

WHEREAS, Paragraph 12(D) of the Declarations of Restrictions for the various Sections within the Association obligates each Owner to pay the uniform annual charge assessed by the Association.

WHEREAS, the Board of Directors wishes to allow Owners the convenience to render payment for the annual charge by use of a credit card.

WHEREAS, the Association incurs additional costs related to every credit card transaction;

WHEREAS, to cover the additional costs associated with the use of credit cards, the Board of Directors finds it necessary to charge those Owners who voluntarily wish to pay the annual charge by credit card an additional fee for use of the credit card, in addition to the annual charge ("Convenience Fee").

NOW THEREFORE, the Board of Directors of the Association duly adopts the following resolution:

RESOLVED: Owners are permitted to render payment for the annual charge by use of a credit card that the Association accepts under a merchant agreement with the credit card company.

RESOLVED: If an Owner wishes to use a credit card, the Owner must also pay the Convenience Fee at the same time the credit card transaction is processed. The Convenience Fee can be paid in cash or through the same credit card transaction.


RESOLVED: The Convenience Fee shall be a fixed dollar amount set by the General Manager, but shall not exceed 4% of the annual charge being paid by credit card.

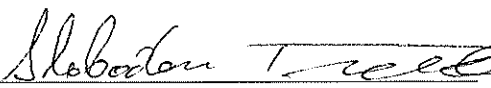
RESOLVED: Owners will be informed of the Convenience Fee prior to the credit card transaction, and notice of the Convenience Fee will be provided at the desk of the Administrative Office.

Approved by a vote of the Board of Directors on the 25 day of February, 2017.

ATTEST:

OCEAN PINES ASSOCIATION, INC.

By: 
Print Name: Tom Herrick, President

By: 
Print Name: _____, Secretary
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