

**COMPREHENSIVE PLAN ADVISORY COMMITTEE
MEETING MINUTES**

April 26, 2011

ATTENDEES:

Members: Chairperson Carol Terry, Lee Brooke, Jim Bunting, Don Clagett, Steve Cohen,
Joe Green, Dave Kohler, Bill Sieg
OPA Administration Liaison: None
BoD Liaison: Dave Stevens

CALL TO ORDER: By Chairperson Carol Terry at 7:07 PM

PUBLIC COMMENTS: None

CHAIRPERSON REPORT

Ms Terry distributed copies of

1. an updated committee roster,
2. the minutes of the 2-17-11 and 3-17-11 meetings,
3. the OP BoD Resolution C-07 of May 28, 2009 that established the current Comprehensive Plan Advisory Committee (CPAC),
4. the Table of Contents of the Ocean Pines Compilation of The Comprehensive Plan-1998, Supplemental Report-2000, and Update-2002 (OC CP), and
5. The Table of Contents of The Comprehensive Plan of Worcester County, Maryland of May 7, 2006 (WC CP)

The Chair suggested that the committee change its meeting time during the summer to avoid the parking and noise problems associated with the Concerts In The Park on Thursday evenings and accommodate some travel plans. The committee agreed to meetings at 7:00 PM on Wednesdays May 25, June 22, July 27, and August 24.

The Chair requested that the committee meet to organize historical documents that we may wish to consult while preparing a Comprehensive Plan (CP). The committee agreed to meet on Monday, May 23 at 9:00 AM.

OPEN DISCUSSIONS

BoD RESOLUTION C-07, APPLICATION TO DEVELOPMENT OF A NEW COMP. PLAN

S. Cohen noted that Function 3c (“...studies of community needs in the areas of building rehabilitation, expansion and construction; roads, parks and other amenities”) would overlap with and/or conflict with tasks of administrative departments and other committees. After discussion, the committee consensus was to interpret that part of the resolution so that CPAC would address the general needs and desires of the community. Details would be left to other groups.

DISCUSS THE GOAL OR MISSION PLAN FOR THE NEW CP.

The committee decided to follow the Worcester County CP as a template and include goals, objectives, and recommendations as separate subsections in each chapter.

COMPARE & CONTRAST THE TABLES OF CONTENTS OF THE OP CP AND THE WC CP.

J. Bunting felt that much of the first five chapters of the OP CP were not needed. D. Stevens suggested that the Introduction could contain brief summaries and a few charts to cover the content of Chapters 2 through 5 as part of a description of OP and the trends that drive changes. Don Clagett pointed that OP can not shape the trends the way WC does – e.g. the county can make or change zoning laws while OP can not.

L. Brooke moved that we adopt the Table of Contents from the WC CP as a guideline and reorganize the OP CP Table of Contents accordingly. The motion was seconded by D. Clagett and passed.

UTILIZE THE REPORTS OF OTHER COMMITTEES.

The subject did not get significant discussion at that time.

PREPARATION FOR THE NEXT MEETING

Each committee member should create a Table of Contents using the County T of C as a guide and send it to C. Terry by May 18. She will collate them and distribute them to the committee before the next meeting.

NEXT MEETING: Wednesday, May 25, 2011 at 7:00 PM.

ADJOURNMENT: 8:31 PM

Submitted by:
C. Terry/D. Kohler