

OPA Advisory Committee Charging Document

**Request for Performance by _____ Advisory Committee
, 20XX**

Submitted By: OPA Board Liaison

For Inclusion in Meeting to be Held on: _____, 20XX

Motion: I move the Board request the _____ Advisory Committee to:

[Actions to be performed in the year]

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Background: [Explain the environment of why the Board wants and/or needs the actions performed]

Discussion: [Topics for discussion by the Board to assure full understanding of what is requested]
[Work items proposed by the Advisory Committee]

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