



OCEAN PINES ASSOCIATION, INC.
BOARD OF DIRECTORS' REGULAR MEETING
AGENDA
Wednesday, April 21, 2021
7:00 pm, Assateague Room, Community Center

Call to Order – Larry Perrone, President

Pledge of Allegiance – All

Approval of Agenda – Board

Approval of Minutes

March 20, 2021 – Regular Meeting

March 26, 2021 - Special Meeting

President's Remarks – Larry Perrone, President

Announcement of Email Votes/Motions – Camilla Rogers

GM Report – John Viola

Treasurer's Report- Doug Parks

Public Comments

Capital Purchases Requests –

Public Works – Roof Replacement on Mumford Pool House & Shed

Public Works – 2021 Secondary Road Rehabilitation

CPI Violations- None

Unfinished Business – None

New Business – None

Appointments –

Lisa Romersa – 1st Term – By-Laws & Resolutions

Adjournment



OCEAN PINES ASSOCIATION, INC.
BOARD OF DIRECTORS' REGULAR MEETING
Saturday, March 20, 2021
9:00 AM, Microsoft Teams Meeting

PRESENT: Larry Perrone, Doug Parks, Frank Brown, Colette Horn, Camila Rogers, Frank Daly and Tom Janasek.

ALSO PRESENT: John Viola, General Manager

Call to Order – Larry Perrone called the meeting to order at 9:00 am with the Pledge of Allegiance.

Approval of Agenda

Mr. Daly moved to accept the Agenda with changes, Ms. Horn seconded, all in favor of amending the Agenda. Mr. Perrone added a discussion of a handicap playground under new business, Ms. Horn the appointment of Marlene Ott, 1st term to the Communications Committee and Elaine Brady a 1-year extension on the Communications Committee, Mr. Daly will table the short-term rental motion until the April 21st Board meeting, the Board will hold a Town Hall meeting on April 17 on this subject.

Approval of Minutes

February 20, 2021 – Regular Meeting – Mr. Daly moved to accept, Ms. Horn seconded, all in favor.

March 1, 2021 - Special Meeting - Ms. Horn moved to accept, Mr. Daly seconded, all in favor.

President's Remarks – Larry Perrone – Mr. Perrone announced the summary investigative reports are now available to property owners. Please contact Michelle Bennett to receive an electronic copy.

GM Report – John Viola

Treasurer's Report- Doug Parks

Public Comments

Colette Horn asked everyone to subscribe to the OPA YouTube channel. We need 1000 subscribers to be able to livestream meetings.

Marie Kilian – 82 Teal Circle

Martin Quinn – 340 Ocean Parkway

???? – 150 Windjammer Road (owner – Teresa Mason)

Esther Diller – 9 Widows Watch Court

Lynn Kessler-Hiltajczuk – 36 Watertown Road
Stuart Lakernick – 9 Widows Watch Court
Wendy Subasic – 9 Sandpiper Lane
James Reddy – 7 Gatehouse Trail
Jaqueline Grein – 63 Bramblewood Drive
Edie Hardy – 1 Seagrave Lane
Michael Lombardi – 65 Wood Duck Drive
Tracy Jones – 11 Ambleside Court
Virginia Flynn – 12 Portside Court
August Flentji – 17 Driftwood Lane
Amy Kaunas – 29 Beaconhill Road
Martin Quinn – 340 Ocean Parkway
Ed Brady – 3 Clipper Court
Len Smith – 536 Yacht Club Drive
Bronce Breazeale – 104 Tail of the Fox Drive
Lisa Romersa – 41 Watertown Road
Salvatore Giordano – 5 Granby Lane
Daria Uhlig – 11 Grand Port Road
Dan Epstein – 19 Battersea Road
Rick Tarr – 21 Birdnest Drive
Nate Douty – 67 Birdnest Drive
Donna Jones – 125 Windjammer Road
Robin Spayd – 13 Breezeway Lane

Capital Purchases Requests-

Public Works / Racquet Sports – Court Crack repair – Ms. Rogers moved to accept the recommendation, Ms. Horn seconded, all in favor.

Administration - Level II Capital Reserve Study – Mr. Parks moved to accept the recommendation, Ms. Horn seconded, all in favor.

CPI Violations-

4 Raff Rd. (roof maintenance)- Ms. Rogers moved to accept the recommendation to find the homeowner in continuing violation and have Public Works hire a contractor to enter the property to clean the roof and assess the owner the cost, Mr. Daly seconded, all in favor.

19 King Richard Rd. - (roof maintenance)- Mr. Parks moved to accept the recommendation to find the homeowner in continuing violation and have Public Works hire a contractor to enter the property to clean the roof and assess the owner the cost, Ms. Horn seconded, all in favor.

9 Camelot Circle - (roof maintenance)- Ms. Rogers moved to accept the recommendation to find the homeowner in continuing violation and have Public

Works hire a contractor to enter the property to clean the roof and assess the owner the cost, Mr. Daly seconded, all in favor.

Unfinished Business –

Motion to approve ARC Short Term Rental Guidelines – Frank Daly - withdrawn

New Business –

Discussion – Handicap Playground at Bainbridge Park – Larry Perrone- Board consensus is to support and pursue the information.

Discussion – Board Self-evaluation – Colette Horn

Appointments –

Yvette Tanious – 1st Term – Budget & Finance

Bob O'Malley – 1st Term – Racquet

Tom Piatti – 1st Term – Search

Andie Davis – 1st Term – Search

Andie Davis – 1st Term – Strategic Planning

Marlene Ott – 1st Term – Communications

Elaine Brady – 1 year Extension - Communications

The above nominations were approved unanimously.

At 11:53 am, Mr. Daly moved to adjourn, Ms. Horn seconded, all in favor.

Respectfully submitted:
Camila Rogers, Secretary

*Please note at the March 1, 2021 Special Meeting, Mr. Perrone moved, and Ms. Horn seconded that the Board move to Closed session for the discussion of a personnel matter at 2:05 p.m. all in favor The Board adjourned to Closed Session for the purpose of matters pertaining to consultation with counsel on legal matters as permitted by the MD Homeowner's Association Act, Section 11B-111(4)(iii).



OCEAN PINES ASSOCIATION, INC.
BOARD OF DIRECTORS SPECIAL MEETING
Friday, March 26, 2021, 11AM
East Room, Community Center

PRESENT: Larry Perrone, Doug Parks and Colette Horn. Camila Rogers attended via phone. Frank Brown and Tom Janasek were excused.

Call to Order – Larry Perrone called the meeting to order at 11:00 am with the Pledge of Allegiance.

Approval of Agenda

Ms. Horn moved to accept the Agenda, Mr. Parks seconded, all in favor.

President's Remarks – Larry Perrone – Mr. Perrone had no comments.

Public Comments

None

Motion to adjourn to Closed Session

Adjournment to closed session for the purpose of discussion matters pertaining to employees and personnel specifically pertaining to an adjustment for the general manager regarding the 401-k program and to discuss the Seacrets lease renewal as permitted by the MD Homeowner's Association Act, Section 11B-111(4)(i) & (vi). – Larry Perrone – Mr. Parks seconded, all in favor.

At 11:02 am, the Board adjourned to Closed Session.

The board voted 5-0 to approve a 1-time payment to the GM to correct an issue with the 401K program.

Gary Figgs, CFO of Seacrets, gave a presentation regarding the beach club parking lease.

Respectfully submitted:
Camila Rogers, Secretary



OCEAN PINES ASSOCIATION, INC.

PROPOSED MOTION

DATE: April 6, 2021

TOPIC: Robin Hood Park Playground Equipment

FOR INCLUSION IN MEETING HELD ON: E-mail vote

SUBMITTED BY: Larry Perrone **SECOND BY:** Colette Horn

MOTION I move we vote by email on the proposed spending on Robin Hood Park Playground Equipment

PURPOSE AND EFFECT: The funds will be used to pay for the new equipment for the playground at Robin Hood Park.

BACKGROUND: This project was approved and budgeted as part of the FY 2020/2021 budget. The project was delayed until 2021 because of COVID 19. The funds are now available.

DISCUSSION: The project has been approved and budgeted

MOTION OUTCOME: PASSED: X FAILED: _____

| DIRECTORS IN FAVOR: | DIRECTORS OPPOSED: | DIRECTORS ABSTAINED: |
|---------------------|--------------------|----------------------|
| Perrone | | |
| Horn | | |
| Daly | | |
| Janasek | | |
| Rogers | | |
| Brown | | |
| Parks | | |



OCEAN PINES ASSOCIATION, INC. PROPOSED MOTION

DATE: April 6, 2021

TOPIC: Robin Hood Park Playground Equipment

FOR INCLUSION IN MEETING HELD ON: E-mail vote

SUBMITTED BY: Larry Perrone **SECOND BY:** Frank Daly

MOTION: I move the board authorize spending \$49,375 to River View Recreation to replace the playground equipment at Robin Hood Park.

PURPOSE AND EFFECT: The funds will be used to pay for the new equipment for the playground at Robin Hood Park.

BACKGROUND: This project was approved and budgeted as part of the FY 2020/2021 budget. The project was delayed until 2021 because of COVID 19. The funds are now available.

DISCUSSION: The project has been approved and budgeted

MOTION OUTCOME: PASSED: X FAILED: _____

| DIRECTORS IN FAVOR: | DIRECTORS OPPOSED: | DIRECTORS ABSTAINED: |
|---------------------|--------------------|----------------------|
| Perrone | | |
| Daly | | |
| Janasek | | |
| Parks | | |
| Horn | | |
| Rogers | | |
| Brown | | |



**OCEAN PINES ASSOCIATION, INC.
BID REQUEST FORM**

DEPARTMENT Public Works DATE March 30, 2021

ITEM DESCRIPTION Mumford Pool House & Shed Roof Replacment

FOR REPLACEMENT OF (if applicable) _____

RESERVE STUDY - PAGE # 121 LINE# 1.031 BUDGET AMOUNT \$ 16,000
*FR 22 * req for placement*

| BIDDER | TOTAL PRICE EACH | DIFFERENCE FROM BUDGETED | COMMENTS |
|--|------------------|--------------------------|-------------------|
| Arroyo Roofing 201 Chestnut Way Salisbury, MD 21801 | \$15,100.00 | | Staff Recommended |
| Dave Dunn Contractors PO Box 746 Salisbury, MD 21803 | \$16,37500 | | |
| Jack Abell, Inc 28 Pintail Drive Berlin, MD 21811 | \$16,700.00 | | |

| | |
|---|--|
| DEPT. HEAD <i>[Signature]</i> DATE <u>4/13/21</u> | APPROVAL <i>[Signature]</i> GENERAL MANAGER DATE <u>4/14/21</u> |
| ACCOUNTING <i>[Signature]</i> DATE <u>4/13/21</u> | BOARD DATE _____ |



ARROYO ROOFING

201 Chestnut way Salisbury, Md | 443-859-5575 | dima021815@gmail.com

3/27/2021

MUMFORD POOL HOUSE/SHED
OCEAN PINES , MD

Dear MUMFORD POOL HOUSE/SHED:

Tear off 35 squares of old shingles. Inspect underlayment and replace any rotten plywood.

Install ice and water shield in all valleys and in any other areas it is needed .

Install all new synthetic paper.

Install all new drip edge.

Install all new boots.

Install all new ridge vent.

Install all new architectural Timberline shingles hurricane nailed 6 Nails in each shingle.

Labor material and trash removal included in this proposal \$15,100.00

½ due before start \$7,550.00

½ due upon completion \$7,550.00

30 year guarantee on the shingles from the manufacturer

4 year guarantee on the labor with the exception of natural disaster for my company.

Baudilio ARROYO



Arroyo roofing

NEW

Dave Dunn Contractors
PO Box 746
Salisbury, MD 21803
410.896.9066
cdunncontractors@hotmail.com

Estimate

| ADDRESS |
|--|
| Kathleen Cook 443.299.9949 Butch Kennedy 443.497.0365 |

| SHIP TO |
|--|
| Mumfords Landing Pool House 7351 Yacht Club Dr. Berlin, MD Roofing Estimate - Revised |

| ESTIMATE # | DATE |
|------------|------------|
| | 03/31/2021 |

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|-----------|-----------|
| Material & Labor Main Building and Pump House: Remove one layer asphalt shingles and siding that intersects roof lines Inspect roof sheathing and replace any that is deteriorated with material of like thickness at a rate of \$60.00 per sheet Install GAF Weather Watch ice and water shield at all eaves, rakes, valleys, and roof to wall transitions - 6" roof x 6" wall Install GAF Felt Buster synthetic underlayment and F 4.5 drip edge Install GAF starter shingle on all eaves and rakes Install GAF Timberline HDZ shingles using 6 nails per shingle Install GAF Snow Country shingle over ridge vent Install GAF Seal A Ridge cap shingles Install 5x5 flashing at roof to wall transitions Reinstall siding that was removed Install lifetime warranty vent boots Flash two stove pipes Clean up and remove all trash - Includes dumpster fees and Equipter Magnet the ground 3yr service agreement GAF Weather Stopper Silver Pledge Warranty - Manufacturers 40yr material and labor guarantee against manufacturer defects - Includes 10yr workmanship guarantee 36 sq, 250 lf cap, 39 ridge vent, 22 ice and water shield, 2 vent boots, 2 stove pipes | 1 | 16,395.00 | 16,395.00 |

35% deposit - Balance in full upon completion

TOTAL

\$16,395.00

Accepted By

Accepted Date



ESTIMATE

JACK ABELL

Home Improvement and Restoration,
Proudly Serving the Tri-State area for 40 years.
MHIC #4305 & 48121

26 Pintail Drive
Ocean Pines, MD 21811
410-641-6412
EMAIL: Dylan@jackabell.com
EMAIL: Jackabell1225@gmail.com

To: MUMFORDS LANDING POOL
ATTN: BUTCH KENNEDY
7351 YACHT CLUB DR.
BERLIN, MD 21811
BKENNEDY@OCEANPINES.ORG

DATE: April 12, 2021

| QTY | DESCRIPTION |
|-----|--|
| 1. | Remove existing shingles from main roof & storage shed roof. |
| 2. | Remove underlayment, drip edge & roof boots. |
| 3. | Furnish & install GAF synthetic felt buster underlayment. |
| 4. | Furnish & install pipe collars at venting pipes. |
| 5. | Furnish & install white aluminum drip edge. |
| 6. | Furnish & install ice & water shield in valleys. |
| 7. | Furnish & install ridge vent at main roof peak. |
| 8. | Furnish & install GAF-HDZ architectural shingles. Color by Others. |
| 9. | Furnish & install flashing at copula on storage shed. |
| 10. | Furnish & install hip & ridge caps. |
| 11. | Remove & dispose of all associated waste. |

GRAND TOTAL \$16,700.00

PLEASE NOTE: THIS IS AN ESTIMATE ONLY. WE HAVE EXPERIENCED UNEXPECTED MATERIAL PRICE INCREASES ON A MONTHLY, AND SOMETIMES WEEKLY, BASIS FOR MANY BUILDING MATERIALS. FURTHERMORE, AVAILABILITY OF MANY ESSENTIAL BUILDING COMPONENTS IS LIMITED. THIS RESULTS IN LONGER THAN NORMAL LEAD TIMES TO FULFIL OUR MATERIAL NEEDS. FOR THESE REASONS, OUR ESTIMATE CAN ONLY BE HONORED FOR **FIFTEEN (15) DAYS**.

OUR ESTIMATE. YOU WILL NOTICE MANY ITEMS WHICH SHOW ASSOCIATED MATERIAL ALLOWANCES. THESE MATERIALS ALLOWANCES ARE ACCURATE AT THE TIME THAT THESE ESTIMATE ARE WRITTEN. SHOULD MATERIAL COSTS INCREASE BY MORE THAN 5% FROM THE STATED MATERIAL ALLOWANCE BEFORE THESE ITEMS ARE RECEIVED, JACK ABELL, INC. MAY, AT ITS DISCRETION, INVOICE ITS CUSTOMERS FOR THESE PRICE INCREASES.

NOTE: PRICE QUOTED SHALL INCLUDE ALL LABOR, EQUIPMENT, INSURANCE, AND MATERIALS TO COMPLETE THE PROJECT IN A WORKMANLIKE MANNER. ALL DEBRIS AND CONSTRUCTION WASTE TO BE REMOVED FROM PREMISES. THE PROJECT WILL BE KEPT SAFE AND CLEAN AT ALL TIMES DURING CONSTRUCTION.

ROOFS NOTE: NOT TO INCLUDE REPAIRS TO ROOF SHEATHING, UNLESS OTHERWISE NOTED. IF THIS WOULD BE NECESSARY THE SHEATHING REPAIRS WILL BE BILLED IN ADDITION TO THE CONTRACT AMOUNT. IF PLYWOOD SHEATHING IS REPLACED THE COST IS \$3.00/SQ. FT. AND SHEATHING BOARDS ARE REPLACED AT A COST OF \$3.50/LINEAL FOOT. (WITH A MINIMUM CHARGE OF \$80.00)

WHEN ROOF VENTS ARE INSTALLED, THE OWNER IS RESPONSIBLE FOR PROTECTING THE ATTIC FOR WOOD CHIPS, ETC. UNLESS OTHERWISE SPECIFIED, THIS PRICE INCLUDES THE REMOVAL OF (1) LAYER OF ROOFING MATERIAL. THE REMOVAL OF ADDITIONAL LAYERS WOULD COST APPROXIMATLEY \$40.00/SQ. FT.

NOTE: UPON COMPLETION OF ANY ROOF OR SIDING WORK, JACK ABELL IS NOT RESPONSIBLE FOR ANY NAIL POPS IN DRYWALL. THE GAF. LIMITED LIFETIME SHINGLES CARRY A 5-YEAR WORKMANSHIP WARRANTY. (SEE GAF.COM FOR MANUFACTURERS' WARRANTY)

NOTE: EACH CREDIT CARD PAYMENT WILL BE CHARGED AN ADDITIONAL 4% TO COVER PROCESSING FEES.

Western Maryland Office, P.O. Box 3024, Lavale, MD 21504-3024, 301-777-0550 (office) 301-777-1532 (fax)

Eastern Shore Office, 28 Pintail Drive, Berlin, MD 21811, 410-641-6412 (office)

jackabell1225@gmail.com dylan@jackabell.com

www.jackabell.com

Michelle Bennett

From: John Viola
Sent: Wednesday, April 14, 2021 4:27 PM
To: Michelle Bennett
Subject: RE: Message from "FinancePrinter"

approved

-----Original Message-----

From: Michelle Bennett <mbennett@oceanpines.org>
Sent: Wednesday, April 14, 2021 4:26 PM
To: John Viola <jviola@oceanpines.org>
Subject: FW: Message from "FinancePrinter"

Please reply with your approval of the Mumford's roof replacement bid sheet attached. I will add to the agenda for next Wednesday's Board meeting.

Michelle Bennett
Senior Executive Assistant
239 Ocean Parkway
Ocean Pines, MD 21811
410-641-7717 ext. 3002
410-641-5581 fax
mbennett@oceanpines.org

-----Original Message-----

From: OP Scanning <scanning@OCEANPINES.onmicrosoft.com>
Sent: Wednesday, April 14, 2021 4:34 PM
To: Michelle Bennett <mbennett@oceanpines.org>
Subject: Message from "FinancePrinter"

This E-mail was sent from "FinancePrinter" (MP C6004).

Scan Date: 04.14.2021 16:34:20 (-0400)
Queries to: scanning@OceanPines.org



**OCEAN PINES ASSOCIATION, INC.
BID REQUEST FORM**

DEPARTMENT Public Works DATE March 25, 2021

ITEM DESCRIPTION 2021 Secondary Road Rehabilitation

FOR REPLACEMENT OF (if applicable) _____

RESERVE STUDY - PAGE # _____ LINE# _____ BUDGET AMOUNT \$ -0-

Roads Reserve Account

| BIDDER | TOTAL PRICE EACH | DIFFERENCE FROM BUDGETED | COMMENTS |
|--|------------------|--------------------------|---|
| Chesapeake Paving & Sealing 7951 Jones Hastings Road Parsonsburg, MD 21849 | \$208,579.00 | | Staff Recommended Chesapeake has done road work for us in the past. |
| N.R. Harrision 7530 Stanton Ave. Salisbury, MD 21801 | \$236,660.00 | | |
| Morris McNeil Paving Contractor LLC 10565 Sunnyside Road Bridgeville, DE 19933 | \$280,665.00 | | |
| Pave Master Paving Denton, MD 21629 | \$290,500.00 | | |

| | |
|--|---|
| DEPT. HEAD <i>[Signature]</i> DATE <u>4/1/21</u> | APPROVAL <i>mail approval attached</i> GENERAL MANAGER DATE <u>4/16/21</u> |
| ACCOUNTING <i>[Signature]</i> DATE <u>4/16/21</u> | BOARD DATE _____ |

*Please limit 1 item per sheet

Chesapeake Paving & Sealing, Inc.

2445 North Zion Road
Salisbury, MD 21801
Tel: 410-742-2330
Fax: 443-978-8176

Proposal

| | |
|-----------|--------------|
| DATE | ESTIMATE NO. |
| 3/30/2021 | 4498 |

| |
|---|
| NAME / ADDRESS |
| Ocean Pines Public Works South parkway Ocean Pines, MD 21811 Attn: Eddie Wells |

| |
|-------------------------|
| PROJECT NAME & LOCATION |
| |

| | |
|-------------|--|
| P.O. NUMBER | |
|-------------|--|

| DESCRIPTION | TOTAL DUE UPO... |
|--|-------------------------------|
| 1. MACHINE MILL ALL TIES INS FOR A SMOOTH TRANSITION | 208,579.00 |
| 2. MACHINE BROOM ENTIRE ROAD | |
| 3. CLEAN UP AND HAUL OFF ALL DEBRIS | |
| 4. MACHINE PAVE 1 1/2 OF COMPACTED BLACKTOP OR 9.5 MM | |
| 5. ROLL IN PLACE | |
| 6. CLEAN UP WORK AREA | |
| ROADS: CARRIAGE LANE 1253 L.F. HARBORMIST CIRCLE 1550 L.F. DRAW BRIDGE 2002 L.F. ADMIRAL 2112 L.F. RAFT 1056 L.F. TAIL OF THE FOX 3500 L.F. | |
| TOTAL DUE UPON COMPLETION | \$208,579.00 |
| <div style="border: 1px solid black; padding: 5px;">All work to be completed in a workmanlike manner. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above this proposal. SIGNING BELOW STATES THAT YOU HAVE READ AND AGREE TO THE TERMS & CONDITIONS ON THE REVERSE SIDE OF THIS FORM.</div> | |
| CUSTOMER'S SIGNATURE & DATE | CONTRACTOR'S SIGNATURE & DATE |
| _____ | <i>JH B</i> 3/30/21 |

Commercial

Residential

N. R. HARRISON

CONTRACTOR



7530 Stanton Ave.
Salisbury, MD 21801
410-742-0359
FAX: 410-660-9816



MHIL 1516

Date March 24, 2021

Ocean Pines Public Works

I, Naylor Harrison, the contractor, will supply all the necessary labor and materials for the completion of this job unless there are other terms which will be stated in this contract.

I, the contractor, will do the following work and use the following materials to start and complete the job:
Blacktop procedure for overlaying 236,660 sq. ft..

1. Trim all edges.
2. Clean off all loose debris from old blacktop.
3. Apply a tar tack coat on old blacktop.
4. Install 1 1/2 inches of surface blacktop.
5. Roll and compact all blacktop.

TOTAL COST: \$236,660.00

This blacktop job is for the total cost of \$ 236,660.00. There will be a required deposit of \$ _____ and the balance to be paid in full on the date of _____.

No Guarantees against: ANY GRASS OR VEGETATION GROWTH, 100 PER CENT WATER DRAINAGE, DAMAGE CAUSED BY OIL AND GAS SPILLS, TIRE MARKS, SEAMS IN BLACKTOP OR ANY OTHER UNNATURAL CAUSES.

CONTRACTOR. NAYLOR HARRISON

CUSTOMER

Proposal

MORRIS P. McNEIL
Paving Contractor LLC
10565 Sunnyside RD
Bridgeville, De 19933

| | |
|-------------|---------|
| PROPOSAL NO | 9138 |
| SHEET NO | |
| DATE | 3-25-21 |

| | |
|------------------------------------|------------------------------|
| PROPOSAL SUBMITTED TO: | WORK TO BE PERFORMED AT: |
| NAME Ocean Pines Public Works | ADDRESS Various Locations |
| ADDRESS 1 Firehouse Lane | DATE OF PLANS |
| PHONE NO. Ocean Pines, MD 21811 | ARCHITECT MORRIS McNEIL |

We hereby propose to furnish the materials and perform the labor necessary for the completion of repaving Roads to include
Carrige Lane 1253ft Harbormist Circle 1550ft
Drawbridge Rd 2362ft Admiral Ave 2112 Raft rd 1056
Tail of the Fox Pt. 3500 ft total 242,660 sqf

- Mill out in front of all driveways and intersecting roads.
- Apply tac-coat to old surface
- Reinstall 1.5 inches type C asphalt
- Compact Asphalt
- Provide Traffic Control assistance

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars (\$ 280,665) with payments to be made as follows.



Respectfully submitted [Signature]
 Per _____
 Note — this proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL
 The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____
 Date _____

Pave Master Paving, Inc.
27805 GREENWOOD RD
DENTON, MD 21629 US
4108206969
pete@pavemasterpaving.net



ESTIMATE # 1923
DATE 03/29/2021

Estimate

ADDRESS
OCEAN PINES PUBLIC
WORKS DEPARTMENT
1 FIREHOUSE LANE
OCEAN PINES, MD 21811

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

| DESCRIPTION | AMOUNT |
|---|---------------------|
| 243,000 SQ FT: | 290,500.00 |
| 1.MILL DRIVEWAY ENTRANCES WHERE NEEDED. 2.APPLY TACK COAT FOR PROPER BOND. 3.APPLY 1.5" HOT MIX ASPHALT. 4.POWER ROLL. | |
| TOTAL | \$290,500.00 |

Accepted By

Accepted Date

2021 Paving**Poor Rating****3/22/2021**

| Street | Ln.Ft. | Miles |
|-----------------------|---------------|--------------|
| Carriage Lane | 1253 | 0.24 |
| Harbormist Circle | 1550 | 0.29 |
| Drawbridge Rd. | 2362 | 0.45 |
| Admiral Ave | 2112 | 0.4 |
| Raft Rd. | 1056 | 0.2 |
| Tail of the fox Drive | 3500 | 0.66 |
| Totals: | 11,833 | 2.24 |

Michelle Bennett

From: John Viola
Sent: Friday, April 16, 2021 11:54 AM
To: Michelle Bennett
Cc: Edgar D. Wells; Nobie J. Violante
Subject: RE: Message from "FinancePrinter"

Approved

I need to talk to Eddie and Nobie to ensure apples to apples which it appears to be

-----Original Message-----

From: Michelle Bennett <mbennett@oceanpines.org>
Sent: Friday, April 16, 2021 9:01 AM
To: John Viola <jviola@oceanpines.org>
Subject: FW: Message from "FinancePrinter"

I need your approval to include on agenda.

Michelle Bennett
Senior Executive Assistant
239 Ocean Parkway
Ocean Pines, MD 21811
410-641-7717 ext. 3002
410-641-5581 fax
mbennett@oceanpines.org

-----Original Message-----

From: Michelle Bennett <mbennett@oceanpines.org>
Sent: Monday, April 12, 2021 2:49 PM
To: John Viola <jviola@oceanpines.org>
Subject: FW: Message from "FinancePrinter"

I am working on the draft Agenda and the PowerPoint for the Board meeting.
Do you want the attached roads repaving bid request included?

Michelle Bennett
Senior Executive Assistant
239 Ocean Parkway
Ocean Pines, MD 21811
410-641-7717 ext. 3002
410-641-5581 fax
mbennett@oceanpines.org

-----Original Message-----

From: OP Scanning <scanning@OCEANPINES.onmicrosoft.com>

Sent: Monday, April 12, 2021 2:57 PM

To: Michelle Bennett <mbennett@oceanpines.org>

Subject: Message from "FinancePrinter"

This E-mail was sent from "FinancePrinter" (MP C6004).

Scan Date: 04.12.2021 14:57:21 (-0400)

Queries to: scanning@OceanPines.org

OCEAN PINES ASSOCIATION ADVISORY COMMITTEE APPLICATION

1. Name of Applicant: Lisa Romersa
 2. Address: 41 WATERTOWN RD
 3. Email: lromersa14@gmail.com
 4. Telephone: 443-513-6176 Property Owner for 1 yr, 11 mos. (years)

5. Committee in which you would like to be involved:
- | | | |
|---|----------------|--------------------------|
| <input type="checkbox"/> Aquatics | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Architectural Review | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Budget & Finance | Re-Appointment | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> By-Laws & Resolutions | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Clubs | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Communications | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Elections | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Environment & Natural Assets | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Golf | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Marine Activities | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Racquet Sports | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Recreation & Parks | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Search | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Strategic planning | Re-Appointment | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | Re-Appointment | <input type="checkbox"/> |

Potential Term: 1st 2nd 3rd ~ Term will expire: _____

6. Why do you want to be on this Committee? TO ASSIST COMMITTEE TO BE PART OF RESEARCH / ANALYZING ISSUES TO RECOMMEND SOLUTIONS TO THE BOARD OF DIRECTORS FOR THE BETTER OF THE COMMUNITY.

7. What knowledge/input can you offer to this Committee? organizational business experience and past non-profit skills/previous small HOA Board community drafting rules/regulation

Lisa Romersa _____ 3/23/21 _____
 Signature Date

usr community under president

1st Endorsement from Committee Chairperson:
 Comment: _____
Jane Trummel _____ 3/25/2021 _____
 Signature Date

2nd Endorsement from Board Liaison to Committee:
 Comment: _____
[Signature] _____ 3-24-21 _____
 Signature Date

Board Action: _____ Date: _____

 President's Signature Date